



Benjamin Boykin II
Chairman,
Westchester County
Board of Legislators

ID # 86097

DATE: June 30, 2021

TO: Honorable Members of the Board of Acquisition & Contract

FROM: Hon. Benjamin Boykin II, Chairman, Board of Legislators

RE: Authorization to exempt from the Westchester County Procurement Policy pursuant to Section 3(a)(xxi) thereof, the procurement of a second amendment to an agreement with Granicus, LLC to provide hardware and software to stream meetings for the Board of Legislators, in order to add closed captioning for an additional amount of \$19,500.00 for the remainder of 2021 and \$39,000.00 for 2022, for an amended total amount not to exceed \$282,844.43, payable pursuant to an approved budget and subject to budget appropriation.

On December 20, 2018, your Honorable Board approved a Resolution authorizing the County of Westchester (“County”) to enter into an agreement with Granicus, LLC (“Granicus”) to provide hardware and software to stream meetings for the Board of Legislators, for a term from January 1, 2019 through December 31, 2019, for an amount not-to-exceed \$32,335.00 payable pursuant to an approved budget, and subject to renewal at the County’s option for up to two (2) one (1) year periods. In the event the County exercises the renewal options, the County would pay Granicus an amount not to exceed \$26,960.00 and \$27,499.20, respectively, subject to appropriation (“Agreement”).

On December 12, 2019, your Honorable Board approved a Resolution authorizing the County to amend the agreement with Granicus in order to add .data conversion for the Legistar “software as a service” agenda management solution to stream meetings of the Board of Legislators and replace the renewal periods with a three (3) year extension for a term from January 1, 2020 through December 31, 2022, for a total amount not-to-exceed \$224, 344.43, payable pursuant to an approved budget and subject to budget appropriation.

Authority of your Honorable Board is requested to further amend the agreement with Granicus in order to add closed captioning for an additional amount of \$19,500.00 for the remainder of 2021 and \$39,000.00 for 2022, for an amended total amount not to exceed \$282,844.43, payable pursuant to an approved budget and subject to budget appropriation. All other provisions of the agreement as amended will remain unchanged.

These services are necessary to help the Board of Legislators conduct its business in the most transparent way possible and provide online access to public meetings.

Pursuant to Section 3(a)xxi, the Westchester County Procurement Policy is not applicable to any procurement for which your Honorable Board determines, by Resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interest of the County. It is proposed that the County's interest would be served by exempting the procurement of this amendment from the County Procurement Policy. A Resolution to exempt the procurement of this amendment is submitted for your consideration.

As I believe this amendment to be in the best interests of the County, I most respectfully recommend and urge the adoption of the annexed Resolution.

BB/DLV/dv

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION
USA MK/IAJ, SECRETARY

RESOLUTION

Upon a communication from the Chairman of the Board of Legislators, be it hereby:

RESOLVED, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interest of the County of Westchester in connection with the procurement of a second amendment to an agreement with Granicus, LLC to provide hardware and software to stream meetings for the Board of Legislators for a term from January 1, 2019 through December 31, 2022, in order to add closed captioning for an additional amount of \$19,500.00 for the remainder of 2021 and \$39,000.00 for 2022, for an amended total amount not to exceed \$282,844.43, payable pursuant to an approved budget and subject to budget appropriation.

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/01/2021 - LEA MRS. J. SECRETARY