

85940

DATE: June 22, 2021

TO: Board of Acquisition and Contract

FROM: Marguerite Beirne
Chief Information Officer

SUBJECT: Authority to further amend an agreement (IT-1660) with Moving Pictures, LLC for the provision of crew and equipment setup necessary for live streaming the County Executive's press events, by increasing the total not-to-exceed amount authorized thereunder by an additional \$20,000.

By agreement dated June 18, 2020, the County of Westchester (the "County"), acting by and through its Department of Information Technology, entered into a "short form" agreement with Moving Pictures, LLC ("Moving Pictures"), pursuant to which Moving Pictures agreed to provide the crew and equipment setup necessary for live streaming the County Executive's press events, for a term commencing on May 31, 2020 and continuing through December 31, 2020 for an amount not-to-exceed \$35,000, payable at the rate of \$1,200 per live stream (the "Agreement"). The Agreement was subsequently executed.

Thereafter, by resolution approved on October 8, 2020, your Honorable Board authorized the County to amend the Agreement in order to increase the not-to-exceed amount authorized thereunder by an additional \$60,000, from an amount not-to-exceed \$35,000 to an amount not-to-exceed \$95,000 (the "First Amendment"). The First Amendment was subsequently executed.

Thereafter, by resolution approved on January 14, 2021, your Honorable Board authorized the County to amend the Agreement in order to: 1) extend the term of the Agreement through December 31, 2021; 2) add a new fee schedule for certain "special" events; and 3) increase the total not-to-exceed amount authorized thereunder by an additional \$100,000.(the "Second Amendment"). The Second Amendment was subsequently executed.

Due to the roll-out of the COVID-19 vaccine and the need to keep the public continually informed, Moving Pictures was called upon to perform more services than originally anticipated. Accordingly, the County now seeks to further amend the Agreement in order to increase the not-

to-exceed cap thereunder by an additional \$20,000, from an amount not-to-exceed \$195,000 to a new aggregate total amount not-to-exceed \$215,000.

Except as otherwise specifically amended hereby, all other terms and conditions of the Agreement, as previously amended, will remain in full force and effect.

Authority to exempt this amendment from the requirements of the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)xxi thereof, has been granted by your Honorable Board in accordance with a separate resolution of even date herewith.

Accordingly, I most respectfully recommend the adoption of the annexed Resolution.

MB/SF/jpg
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/08/2021 - US/MBIJAJ, SECRETARY

RESOLUTION

Upon a communication from the Chief Information Officer, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Department of Information Technology, is hereby authorized to further amend an agreement with Moving Pictures, LLC (“Moving Pictures”), as previously amended, pursuant to which Moving Pictures agreed to provide the crew and equipment setup necessary for live streaming the County Executive’s press events, for a term commencing on May 31, 2020 and continuing through December 31, 2021 for an amount not-to-exceed \$195,000, payable at approved rates (the “Agreement”), by increasing the total not-to-exceed amount authorized thereunder by an additional \$20,000, from an amount not-to-exceed \$195,000, to a new amount not-to-exceed \$215,000; and be it further

RESOLVED, that except as otherwise specifically amended hereby, all other terms and conditions of the Agreement, as previously amended, shall remain in full force and effect upon the parties; and be it further

RESOLVED, that the County Executive or his duly authorized designee Is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Original Agreement: \$35,000
 First Amendment: \$60,000
 Second Amendment: \$100,000
 Third Amendment: \$20,000
 Total: \$215,000

Account to be Charged/Credited

Agreement No. IT-1660

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2021	101	11	0100	4380		\$20,000

Budget Funding Year(s): 2021 Start Date: May 31, 2020 End Date: Dec 31, 2021
 (must match resolution)

Funding Source
\$20,000
 (must match resolution)

Tax Dollars: \$20,000
 State Aid: _____
 Federal Aid: _____
 Other: _____