



George Latimer
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

85900

To: Board of Acquisition and Contract

From: Leonard G. Townes
Commissioner of Social Services

Date: June 21, 2021

Re: **Authority for the County to amend an agreement with The Guidance Center of Westchester, Inc. to provide up to 60 units of transitional and permanent housing units and supportive services, to exercise the third option to extend the term of the Agreement from August 1, 2021 through July 31, 2022, in an amount not to exceed \$1,590,964.**

On June 18, 2018, the County of Westchester ("County") acting by and through its Department of Social Services ("Department"), issued a Request for Proposals for the Provision of Rental Assistance and Supportive Services for the Homeless and, with the approval of your Honorable Board on September 27, 2018 (the "Resolution"), an agreement was entered into with The Guidance Center of Westchester, Inc. (the "Guidance Center") for the term August 1, 2018 through July 31, 2019 in an amount not to exceed \$1,475,790 (the "Agreement"), with four one-year options on the part of the County to extend the Agreement at the following rates upon the same terms and conditions:

Option Year 1 (08/01/2019-07/31/2020): \$1,512,233
Option Year 2 (08/01/2020-07/31/2021): \$1,550,395
Option Year 3 (08/01/2021-07/31/2022): \$1,590,964
Option Year 4 (08/01/2022-07/31/2023): \$1,631,332.

By resolution approved on November 14, 2019, your Honorable Board authorized the County of Westchester, acting by and through its Department of Social Services, to amend the Agreement with the Guidance Center in order to extend the Agreement for the first option period

in the sum of \$1,512,233, as established in the Agreement, and payable pursuant to an approved budget, for the term August 1, 2019 through July 31, 2020. The first option amendment was subsequently executed.

By resolution approved on July 30, 2020, your Honorable Board authorized the County of Westchester, acting by and through its Department of Social Services, to amend the Agreement with the Guidance Center in order to extend the Agreement for the second option period in the sum of \$1,550,395, as established in the Agreement, and payable pursuant to an approved budget, for the term August 1, 2020 through July 31, 2021. The second option amendment was subsequently executed.

Authority is now respectfully requested for the County to amend the Agreement with the Guidance Center in order to extend the Agreement for the third option period, pursuant to which the Guidance Center will provide sixty (60) units of transitional and permanent housing units along with supportive services to support those units as well as supportive services for six (6) City of Mount Vernon HUD Rental Assistance units in the sum of \$1,590,964, as established in the Agreement, and payable pursuant to an approved budget, for the term August 1, 2021 through July 31, 2022.

All other terms and conditions of the Agreement shall remain in full force and effect.

The **public purpose** of the proposed amendment is to provide continuous supportive housing services to stabilize families at risk of homelessness and avoid cost of shelter placement. The **goals and objectives** of the proposed amendment is to provide rental assistance and supportive services for the homeless and enable them to remain off public assistance as they continue to move toward self-sufficiency.

The **goals and objectives promote the public health and safety** because the amendment will assist the targeted population with maintaining housing enabling them to live in a safe environment which will reduce their risk of becoming victims of crime and of having negative health consequences.

The **goals and objectives will be tracked and monitored by the Department** to evaluate services using the performance measurement indicators which include reviewing monthly statistics and quarterly reports as well as through direct contact with the Department staff in order to evaluate the performance of the vendors and the effectiveness of the program.

Accordingly, a resolution requesting authority to enter into an amendment with The Guidance Center of Westchester, Inc. is annexed hereto, which I recommend for your favorable consideration.

Attachment

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services,
be it hereby

RESOLVED, that the County of Westchester (“County”), acting by and through its Department of Social Services, is hereby authorized to amend an Agreement with The Guidance Center of Westchester, Inc. to provide up to 60 units of transitional and permanent housing units along with supportive services, as well as supportive services for six (6) City of Mount Vernon U.S. Department of Housing and Urban Development Rental Assistance units, in the amount not to exceed \$1,475,790, for the term August 1, 2018 through July 31, 2019 (the “Agreement”), to exercise the third of the County’s four one-year options to extend the Agreement for the term August 1, 2021 through July 31, 2022 in the amount not to exceed \$1,590,964 for an aggregate not to exceed amount of \$6,129,382; and be it further

RESOLVED, all other terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the amendment is subject to County appropriation; and be it further

RESOLVED, that the amendment is also subject to further financial analysis of the impact of any New York State Budget (“State Budget”) proposed and adopted during the term of these agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State budget and/or adoption of a State budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s) to conduct an analysis of the impact of any such budget(s) on County finances. After such analysis, the County shall retain the right to either terminate these agreements, or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is empowered to execute any and all documents as may be necessary and appropriate to effectuate the purposes hereof.

Initial Agreement: \$1,475,790
 First Option Amendment: 1,512,233
 Second Option Amendment: 1,550,395
Third Option Amendment: 1,590,964
 TOTAL \$6,129,382

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
2021	101	22	8900	5860		\$662,902
2022	101	22	8900	5860		928,062

Budget Funding Year(s): 2021-2022 Start Date: 08/01/2021 End Date: 07/31/2022
 (must match resolution)

Funding Source Tax Dollars: 71 %
 State Aid: 29 %
\$1,590,964 Federal Aid: 0 %
 (must match resolution) Other: N/A

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/15/2021 - LISA MRIJAJ, SECRETARY