



George Latimer  
County Executive

Department of Social Services

Leonard G. Townes  
Commissioner

**85768**

**DATE:** June 3, 2021

**TO:** Board of Acquisition and Contract

**FROM:** Leonard G. Townes  
Commissioner, Department of Social Services

**SUBJECT:** Authority to exercise the County's first option under its agreement with Caring for the Homeless Of Peekskill Inc., pursuant to which it was to provide an emergency housing assistance program for victims of domestic violence that was to include the provision and operation of six (6) two-bedroom emergency housing units and the provision of related housing services, with the first option term being from August 1, 2021 through July 31, 2022.

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By a resolution approved on November 19, 2020, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement (the "Agreement") with Caring for the Homeless Of Peekskill Inc. ("CHOP"), pursuant to which CHOP was to provide an emergency housing assistance program for victims of domestic violence that was to include the provision and operation of six (6) two-bedroom emergency housing units and the provision of related housing services (the "Services"), for an amount not-to-exceed \$176,789.00, payable pursuant to an approved budget, for the period from December 1, 2020 through July 31, 2021 (the "Initial Term"), with the County having the sole option to extend the term of the agreement for up to four (4) additional one (1) year periods thereafter on the same terms and conditions as the Initial Term, except for the different not-to-exceed amounts specified below for those additional periods (each an "Option Term"):

First Option Term (8/1/21 – 7/31/22):	\$245,766.00
Second Option Term (8/1/22 – 7/31/23):	\$250,209.00
Third Option Term (8/1/23 – 6/30/24):	\$254,778.00
Fourth Option Term (8/1/24 – 6/30/25):	\$259,447.00

The Agreement was subsequently executed.

The County continues to require the Services. Accordingly, the County respectfully requests authority from your Honorable Board to exercise its first one-year option under the Agreement and amend the Agreement by, 1.) extending the term thereof by one (1) year, to a new termination date of July 31, 2022; 2.) increasing the not-to-exceed amount of the Agreement by \$245,766.00, to a new total not-to-exceed amount of \$422,555, to pay for the Services during the first Option Term; and 3.) reflecting the fact that the County will have three (3) remaining one (1) year option under the Agreement (the "First Amendment").

Except as specifically described above, all terms and conditions of the Agreement shall remain in full force and effect.

The proposed First Amendment will serve a public purpose by continuing to provide for the provision and operation of emergency housing units for victims of domestic violence and, in so doing, partially fulfilling the County's 'match' obligation under a renewal grant agreement with the United States Department of Housing and Urban Development ("HUD") known as HUD Grant Number NY1237D2T042002 (the "Grant Agreement").

The goal and objective of the proposed First Amendment is to continue to provide for the provision and operation of emergency housing units for victims of domestic violence and, in so doing, partially fulfilling the County's 'match' obligation under the Grant Agreement.

The goal and objective of the proposed First Amendment is in the best interests of the County in terms of public health and safety, as continuing to provide for the provision and operation of emergency housing units for victims of domestic violence will ultimately help ensure the health and safety of such persons. The goal and objective of the proposed First Amendment is also in the best interests of the County in terms of fiscal responsibility, as County continuing to work to meet its 'match' requirement facilitates the County's receipt of HUD funds under the Grant Agreement.

The goal and objective of the proposed First Amendment will be tracked and monitored by the staff of the Department of Social Services.

I respectfully recommend the adoption of the attached Resolution.

LGT/CW/bdm/nn

**RESOLUTION**

Upon a communication from the Commissioner of Social Services, be it hereby

**RESOLVED**, that the County of Westchester (the “County”) is hereby authorized to exercise its first one-year option under its agreement with Caring for the Homeless Of Peekskill Inc. (“CHOP”), pursuant to which CHOP was to provide an emergency housing assistance program for victims of domestic violence that was to include the provision and operation of six (6) two-bedroom emergency housing units and the provision of related housing services, for an amount not-to-exceed \$176,789.00, payable pursuant to an approved budget, for the period from December 1, 2020 through July 31, 2021 (the “Initial Term”), with the County having the sole option to extend the term of the agreement for up to four (4) additional one (1) year periods thereafter on the same terms and conditions as the Initial Term, except for the different not-to-exceed amounts specified below for those additional periods (each an “Option Term”):

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(the “Agreement”), and amend the Agreement by, 1.) extending the term thereof by one (1) year, to a new termination date of July 31, 2022; 2.) increasing the not-to-exceed amount of the Agreement by \$245,766.00, to a new total not-to-exceed amount of \$422,555.00, to pay for the services during the first Option Term; and 3.) reflecting the fact that the County will have three (3) remaining one (1) year option under the Agreement; and be it further

**RESOLVED**, that except as specifically hereby authorized to be amended, all terms and conditions of the Agreement shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this resolution.

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Initial Term: \$ 176,789.00  
**This 1<sup>st</sup> Option Term \$ 245,766.00**  
 Total Aggregate \$ 422,555.00

Account to be Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2021	101	22	8900	5860		\$102,403
2022	101	22	8900	5860		\$143,363

Budget Funding Year(s): 2021-2022 Start Date: 08/01/2021 End Date: 07/31/2022  
 (must match resolution)

Funding Source	Tax Dollars: 100%
<u>\$245,766.00</u>	State Aid: 0%
(must match resolution)	Federal Aid: 0%
	Other: N/A

APPROVED BOARD OF ACQUISITION & CONTRACTS - 07/28/2021 - J. SAMPRIJAL, SECRETARY