

George Latimer  
County Executive

Department of Social Services

Leonard G. Townes  
Commissioner

**85766**

**DATE:** June 10, 2021

**TO:** Board of Acquisition and Contract

**FROM:** Leonard G. Townes, Commissioner  
Department of Social Services

**SUBJECT:** Authority for the County of Westchester to enter into twelve (12) agreements to provide summer youth employment programs for economically disadvantaged youth pursuant to the Temporary Assistance to Needy Families (TANF) 2021 Summer Youth Employment Program, for the period from May 1, 2021 through September 30, 2021, for an aggregate not-to-exceed amount of \$732,301.00

Attached for your consideration is a resolution which, if approved by your Honorable Board, would authorize the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), on behalf of its Office of Workforce Investment, to enter into twelve (12) separate agreements (the "Agreements") with the twelve (12) entities listed below, to provide summer youth employment programs (each individually referred to as the "Program" and collectively as the "Programs") to economically disadvantaged youth under 21 years of age, funded through the New York State's Temporary Assistance for Needy Families (TANF) Summer 2021 Youth Employment Program (the "SYEP Program"), with each of the Agreements to be for a term commencing on May 1, 2021 and expiring on September 30, 2021, for a total aggregate not-to-exceed amount of \$732,301.00, payable pursuant to an approved budget.

The twelve (12) entities and the individual funding amounts for each of the Agreements shall be as follows:

<u>Agency Name</u>	<u>Funding Amount</u>
1. The Children's Village, Inc.	\$97,785.00
2. Westhab, Inc.	\$26,076.00

112 E. Post Road  
White Plains, New York 10601  
Telephone: (914)995-5450  
Fax: (914)995-5658

Website: [westchestergov.com](http://westchestergov.com)



3. City of Peekskill Youth Bureau	\$65,190.00
4. City of Mount Vernon Youth Bureau	\$97,785.00
5. Village of Port Chester Youth Bureau	\$65,190.00
6. City of New Rochelle Youth Bureau	\$54,325.00
7. Thomas H. Slater Community Center, Inc.	\$65,190.00
8. Westchester Community Opportunity Program, Inc.	\$65,190.00
9. City of White Plains Youth Bureau	\$43,460.00
10. New Rochelle Municipal Housing Authority	\$54,325.00
11. The Guidance Center of Westchester, Inc.	\$43,460.00
12. Town of Greenburgh (Theodore Young Community Center)	<u>\$54,325.00</u>
	\$732,301.00

Although the Program is exempt from the Westchester County Procurement Policy (the “Policy”) pursuant to Section 3 (a) xviii thereof, on April 7, 2021 the Department, on behalf of the Westchester County’s Office of Workforce Investment, issued a Request for Proposals (“RFP”) to solicit proposals from public and private non-profit agencies to deliver employment services to various youth under 21 years of age in Westchester County during the summer of 2021. The RFP was posted on the County and One Stop websites, the Journal News and sent via email to various One Stop partners. Each of the twelve (12) agencies listed above submitted proposals in response to the RFP. Following a review of each proposal with reference to the evaluation criteria set forth in the RFP, the review committee recommended that each agency be awarded a contract. However, since awarding contracts to every proposer who submitted a proposal does not comport with the Policy’s rules, the Department is relying on the exemption referenced above.

The services provided pursuant to the Agreements will **serve a public purpose** by assisting TANF eligible youth in the Westchester County to secure paid summer employment for no less than six (6) weeks.

The **goals and objectives** of the Agreements are to place eligible youth from low income households in subsidized employment to provide them with practical work experience and offer them opportunities to use their talents and learn more about the workplace.

The **goals and objectives** of the Agreements are in the County’s best interests regarding fiscal responsibility because the participating youth will earn an average of \$870.00 during the term of the Agreements, which they will use to address their immediate financial needs.

The **goals and objectives** of the Agreements are also in the County’s best interest regarding public safety because the participating youth are less likely to engage in negative social behavior.

The Department shall track and monitor the goals and objectives of the Agreements via bi-weekly reports submitted by each of the twelve (12) listed entities’ program staff and through a review of customer case records data. Success and failure of the Agreements will be measured against the following:

1. The successful registration of at least three-hundred-thirty-seven (337) youth in the programs, and
2. Eighty percent (80%) of youth enrolled in the SYEP Program will successfully complete six (6) weeks of employment.

A resolution requesting same is attached for your Honorable Board's approval.

LGT/BF/jpg  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/08/2021 - LISA MRIJAJ, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester (the “County”), acting by and through its Department of Social Services, Office of Workforce Investment, is hereby authorized to enter into twelve (12) agreements (the “Agreements”) with the twelve (12) agencies listed below for each to operate a summer youth employment program funded through the New York State’s Temporary Assistance to Needy Families (“TANF”) 2021 Summer Youth Employment Program, with each of the Agreements to be for a term commencing on May 1, 2021 and terminating on September 30, 2021, for a total aggregate not-to-exceed amount of \$732,301.00, payable pursuant to an approved budget, and identified below as follows:

<u>Agency Name</u>	<u>Funding Amount</u>
1. The Children’s Village, Inc.	\$97,785.00
2. Westhab, Inc.	\$26,076.00
3. City of Peekskill Youth Bureau	\$65,190.00
4. City of Mount Vernon Youth Bureau	\$97,785.00
5. Village of Port Chester Youth Bureau	\$65,190.00
6. City of New Rochelle Youth Bureau	\$54,325.00
7. Thomas H. Slater Community Center, Inc.	\$65,190.00
8. Westchester Community Opportunity Program, Inc.	\$65,190.00
9. City of White Plains Youth Bureau	\$43,460.00
10. New Rochelle Municipal Housing Authority	\$54,325.00
11. The Guidance Center of Westchester, Inc.	\$43,460.00
12. Town of Greenburgh (Theodore Young Community Center)	<u>\$54,325.00</u>
	\$732,301.00

; and be it further

**RESOLVED**, that the Agreements are subject to County appropriations; and be it further

**RESOLVED**, that the Agreements are also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of these Agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreements or to renegotiate the amounts and rates approved therein. If the County subsequently offers to pay a reduced amount to any of the twelve (12) above listed entities, then each shall have the right to terminate their respective Agreements upon reasonable prior written notice; and be it further

---

**RESOLVED** that the County Executive or his duly authorized designee is empowered to execute all documents and take all actions necessary to effect the purpose of this resolution.

Account to be Charged/ Credited	Fund	Dept	Unit	Object/ Sub Object	Trust Account	Activity	Dollars
SYEP-TANF PY2021	275	22	405W	7340	T405	6000	\$732,301.00

Budget Funding Year(s) 2021  
(must match resolution)

Start Date: May 1, 2021 End Date: Sept. 30, 2021

Funding Source:

Tax Dollars \_\_\_\_\_

State Aid 100%

Federal Aid \_\_\_\_\_

Other \_\_\_\_\_

\$732,301.00

(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/29/2021 - LISA MARIJAS, SECRETARY