



George Latimer  
County Executive

Department of Social Services

Leonard G. Townes  
Commissioner

**OnBase ID # 85414**

DATE: June 1, 2021

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes,  
Commissioner, Department of Social Services

SUBJECT: Authority to enter into an agreement with Family Service Society of Yonkers, Inc., in the amount not to exceed \$504,968.00 for the period from June 1, 2021 through May 31, 2022 for the provision of housing and supportive services for physically disabled homeless adults.

---

Authority is respectfully requested from your Honorable Board for the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), to enter into an agreement with Family Service Society of Yonkers (FSSY"), in the amount not to exceed \$504,968.00 for the period from June 1, 2021 through May 31, 2022 to continue to provide housing and supportive services for physically disabled homeless adults provision of housing and supportive services for physically disabled homeless adults under the United States Department of Housing and Urban Development's ("HUD") Homestead Program.

By Resolution of your Honorable Board on May 20, 2021, County was authorized to enter into grant agreement with HUD pursuant to which HUD will provide funds in the amount of \$7,631,669.00 to the County for the renewal of multiple projects, including the Homestead Program.

Family Service Society of Yonkers ("FSSY") as sub-recipient of HUD's grant, will provide safe, accessible and secure permanent supportive housing for 28 physically disabled homeless adults as it has under the Homestead Program for the past 19 years. The supportive services FSSY will provide under the Agreement include, but are not limited to, case management, social work assessments referrals for physical and mental health services, life skills training, service coordination, relapse prevention and crisis intervention and home care services.

As this Agreement is funded through a grant from HUD, I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d.) and will comply with all of the Grant Terms.

FSSY is a sub-recipient pursuant to the County's grant agreement with HUD and therefore the Common Grant rules do not apply. The Agreement with FSSY is also exempt from the provisions of the Westchester County Procurement Policy pursuant to Sections 3(a)(xi) and 3(a)(xiv) thereof.

The proposed Agreement will serve a **public purpose** by providing housing and supportive services to physically disabled homeless adults.

**The goals and objectives** of the proposed Agreement are to provide safe, accessible and secure permanent supportive housing for 28 physically disabled homeless adults.

**The goals and objectives of the proposed agreement are in the best interests of the County in terms of fiscal responsibility and public health and safety**, as the Agreement will be aimed at ensuring the well-being and safety of the targeted population and addressing the issues of homelessness in the County which can reduce the costs associated with social services provided by the County

**The goals and objectives of the proposed agreement will be tracked and monitored** by the Department in accordance with the requirements of HUD. The Department will be required to submit Annual Progress Reports to HUD as a requirement of receiving the funding to be provided under the proposed agreement. These multi-page Annual Progress Reports capture statistical data on those served, the various categories they fall into, the milestones reached, the money expended, etc., which must match the program outlined in the Department's Technical Submission.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

LGT/CW/JRC

## R E S O L U T I O N

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester (the "County"), acting by and through its Department of Social Services, is hereby authorized to enter into an agreement with Family Service Society of Yonkers ("FSSY") in the amount not to exceed \$504,968.00 for the period from June 1, 2021 through May 31, 2022, to provide housing and supportive services for physically disabled homeless adults provision of housing and supportive services for physically disabled homeless adults under the United States Department of Housing and Urban Development's ("HUD") Homestead Program; and be it further

**RESOLVED**, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	22	929W	4380	T929	\$504,968

Budget Funding Year(s): FY2020 Start Date: 06/01/2021 End Date: 05/31/2022  
(must match resolution)

Funding Source

Tax Dollars:  
State Aid:  
Federal Aid: 100%  
Other:

\$ 504,968.00 (expense)  
(must match resolution)