

**85271**

DATE May 25, 2021

TO: Board of Acquisition and Contract

FROM: Norma V. Drummond  
Commissioner of Planning

SUBJECT: Resolution authorizing the agreements between the County of Westchester and ten nonprofit organizations in order to provide an Emergency Rental Assistance Program that will increase the submission of applications by tenants with rental arrears to prevent evictions in Westchester County.

The attached resolution authorizes the County of Westchester (the "County") to enter into grant agreements with ten nonprofit organizations in order to provide an Emergency Rental Assistance Program in Westchester County to increase the submission of applications by tenants with rental arrears to prevent evictions. The organizations will provide regional coverage of the County to better direct residents seeking assistance. The total amount of the grants to be awarded to these ten nonprofits is \$1,600,000.00, pursuant to an approved budget, and the term of all the agreements is June 1, 2021 to September 30, 2022. The regional assignments, and amount of the grants, pursuant to approved budgets, is as follows:

Catholic Charities - \$200,000 – Hudson River communities  
Community Housing Innovations - \$200,000 – Bronx River communities  
Community Resource Center - \$100,000 – Long Island Sound communities  
El Centro Hispano - \$100,000 – Central Westchester communities  
Hudson Valley Justice Center - \$200,000 – County-wide  
Human Development Services of Westchester \$200,000 – Long Island Sound communities  
Keeping Communities Safe - \$50,000 – Hudson River communities  
Neighbors Link - \$200,000 – Northeastern Westchester communities  
Salvation Army - \$150,000 – Central Westchester communities  
Westchester Residential Opportunities - \$200,000 – Bronx River communities

The ten nonprofit agencies will participate in the County's Emergency Rental Assistance Program to increase the submission of applications by tenants with rental arrears to prevent evictions. The program will include but not limited, promoting their services to clients and municipalities, posting information on social media, making telephone calls or text messages to

clients, spreading informational materials at weekly food distribution locations, assisting households to collect required documents, and assisting households to submit applications through the New York State Emergency Rental Assistance Program portal.

The goal and objective of this agreement is to prevent evictions of low income households in Westchester County. The program will be monitored by the Westchester County Department of Planning staff, who will review all payment requests to ensure all contractual requirements are met.

The County conducted procurement for these services through a Request for Proposals that was available January 28, 2021. Eleven organizations submitted responses. Of the eleven, ten were found to be responsive of the RFP requirements and are included in this authorization. Elizabeth Office Services' proposal was incomplete and disqualified.

I recommend approval of this agreement.

NVD/cp  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/21/2021 - LISA M. PISA, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester is hereby authorized to enter into an agreements with ten nonprofit organizations in order to provide an Emergency Rental Assistance Program in Westchester County to increase the submission of applications by tenants with rental arrears to prevent evictions. The organizations will provide regional coverage of the County to better direct residents seeking assistance, pursuant to an approved budget. The term of all the agreements is June 1, 2021 to September 30, 2022, the regional assignments are as outlined below. The total amount of all the grants to be awarded to these ten nonprofits is \$1,600,000.00, and be it further

- Catholic Charities - \$200,000 – Hudson River communities
- Community Housing Innovations - \$200,000 – Bronx River communities
- Community Resource Center - \$100,000 – Long Island Sound communities
- El Centro Hispano - \$100,000 – Central Westchester communities
- Hudson Valley Justice Center - \$200,000 – County-wide
- Human Development Services of Westchester \$200,000 – Long Island Sound communities
- Keeping Communities Safe - \$50,000 – Hudson River communities
- Neighbors Link - \$200,000 – Northeastern Westchester communities
- Salvation Army - \$150,000 – Central Westchester communities
- Westchester Residential Opportunities - \$200,000 – Bronx River communities

RESOLVED: That the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
101	19	0100	4998		\$1,600,000.00

Budget Funding Year(s) FY 2020 Start Date June 1, 2021 End Date September 30, 2022  
 (must match resolution)

Funding Source Tax Dollars \_\_\_\_\_  
 State Aid \$1,600,000.00  
**\$1,600,000.00** Federal Aid \_\_\_\_\_  
 (must match resolution) Other \_\_\_\_\_