

George Latimer
County Executive

Department of Social Services

Leonard Townes
Commissioner

OnBase #: 85101

DATE: May 18, 2021

TO: The Honorable Board of Acquisition and Contract

FROM: Leonard G. Townes, Commissioner
Department of Social Services

SUBJECT: Resolution to exempt the procurement of an agreement with Katherine Bailey, LCSW to provide crisis intervention and employee wellness for Department of Social Services employees as a result of the Covid-19 pandemic for the period January 1, 2021 through December 31, 2021 pursuant to Section 3(a) xxi of the Westchester County Procurement Policy and Procedures.

We are requesting that authorization be given to the County of Westchester (“County”) to exempt the procurement of an agreement from the procedures of the Westchester County Procurement Policy and Procedures with Katherine Bailey, LCSW to provide crisis intervention and employee wellness for Department of Social Services employees as a result of the Covid-19 pandemic for the term January 1, 2021 through December 31, 2021.

Katherine Bailey, LCSW has provided employee wellness and training to the Department of Social Services (the “Department”) staff in the past and prepared Sanctuary Model credentials for the Department. Ms. Bailey’s familiarity with Department procedures and employees, enabled her to quickly and effectively provide the crisis intervention services so necessary during the beginning of the Covid-19 pandemic in 2020. It is essential these services continue and that the individual performing these services has an established relationship with the Department and its employees.

Therefore, pursuant to Section 3(a) xxi, the Westchester County Procurement Policy and Procedures, it is recommended that your Honorable Board determine, by resolution passed prior to commencing the procurement of the CCCW’s services that compliance with procedural requirements of the Policy would not be in the best interest of the County.

Accordingly, a resolution to exempt the procurement of this agreement is hereby submitted for your Honorable Board’s consideration. A separate resolution has been submitted requesting authority to enter into this Agreement.

LGT/DI

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/27/2021 - LISA MRIJAJ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that pursuant to Section 3(a) xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interest of the County of Westchester in connection with the procurement of an Agreement with the Katherine Bailey, LCSW to provide crisis intervention and employee wellness for Department of Social Services employees as a result of the Covid-19 pandemic for the term January 1, 2021 through December 31, 2021.

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/21/2021 - USMIRIJAJ, SECRETARY