

**84911**

Date: May 6, 2021

To: Board of Acquisition and Contract

From: John M. Nonna  
County Attorney

Re: Resolution authorizing the County of Westchester to exercise its second option with Pro Safety Services, LLC, (“Pro Safety”) for the provision of safety training and compliance services on an “as-needed” basis, in an amount not to exceed Fifty Thousand (\$50,000.00) Dollars for this one (1) year option period, commencing July 1, 2021 and terminating June 30, 2022.

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On July 1, 2017, your Honorable Board approved a resolution (the “Resolution”) that authorized the County of Westchester (the “County”) to enter into an agreement (the “Agreement”) with Pro Safety Services, LLC (“Pro Safety”) for the provision of safety training and compliance services on an “as needed” basis for the County, for the term July 1, 2017 through June 30, 2020, with the County having the sole option to extend the term of the Agreement for two (2) additional one (1) year option periods, for an amount not-to-exceed \$50,000.00 per option year, at the rate of \$80.00 per hour throughout the term of the Agreement, as well as the two (2) option periods. The Agreement was subsequently executed.

The County now desires to exercise its second and final option to renew the Agreement. Accordingly, authority is hereby requested from your Honorable Board for the County to exercise its option to renew the agreement for a one (1) year option period, commencing July 1, 2021 and terminating June 30, 2022.

The County has been satisfied with the services provided by Pro Safety and the quality of its work meets the County’s occupational and safety needs.

The agreement serves a public purpose as it protects the health, safety and welfare of employees of the County by providing safety training services and monitoring compliance with work safety standards. The goals and objectives of the Agreement will be tracked and monitored through scheduling and supervision of Pro Safety’s services by the County’s Department of Risk Management.

Accordingly, your favorable action on the annexed Resolution is recommended.

# RESOLUTION

Upon a communication from the County Attorney, be it hereby:

**RESOLVED**, that the County of Westchester (the “County”) is hereby authorized to exercise its second option with Pro Safety Services, LLC (“Pro Safety”) for the provision of safety training and compliance services on an “as needed” basis, in an amount not to exceed Fifty Thousand (\$50,000.00) Dollars for this one (1) year option period, commencing July 1, 2021 and terminating on June 30, 2022; and be it further

**RESOLVED**, that all other material terms and conditions of the Agreement shall remain the same; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute any and all documents necessary and appropriate to effectuate the purposes hereof.

Account to be  
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2021	101	18	2000/2000	4225		\$25,000.00
2022	101	18	2000/2000	4225		\$25,000.00

Budget Funding Year(s) 2021-2022 Start Date 7/1/21 End Date 6/30/22  
(must match resolution)

Funding Source	Tax Dollars	<u>\$50,000.00</u>
	State Aid	_____
<b><u>\$50,000.00</u></b>	Federal Aid	_____
(must match resolution)	Other	_____

APPROVED BOARD OF ACQUISITION & CONTRACT 06/03/2021 - USAMRIAJ, SECRETARY