



George Latimer  
County Executive

Department of Social Services

Leonard G. Townes  
Commissioner

## #84414

DATE: May 10, 2021

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes  
Commissioner, Department of Social Services

SUBJECT: Authority to enter into an agreement with Westchester Community Opportunity Program, Inc. to operate a warming center for up to forty women at First Street, Mount Vernon, New York for the term February 1, 2021 through January 31, 2022 and includes a day program and one meal per day for up to 100 individuals for the term February 1, 2021 through June 30, 2021, in the amount not to exceed \$671,688.00, payable pursuant to an approved budget.

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Authority is requested for the County of Westchester (the "County") to enter into an agreement with Westchester Community Opportunity Program, Inc. ("WestCOP") to operate a warming center known as the Oasis Annex for up to forty (40) women at First Street in Mount Vernon (the "Facility") in an amount not to exceed \$509,898.00 for the term February 1, 2021 through January 31, 2022, including a day program and one meal per day for up to 100 individuals in the amount of \$161,790.00 for the term February 1, 2021 through June 30, 2021, for a total not to exceed amount of \$671,688.00 (the "Agreement"), payable pursuant to an approved budget. Pursuant to the proposed Agreement, women, who are not residents of any established shelters in Westchester County, will be transported each night from the Oasis Shelter operated at 19 Washington Avenue, New Rochelle to the Facility where they will be provided with a safe place to sleep, including a cot, bed linens, toiletries, bathrooms and showering/bath facilities, and then returned to the Oasis Shelter at 7a.m. the following morning. The day program will provide day services for individuals utilizing the Emergency Drop Shelter at WestCOP OASIS New Rochelle and WestCOP OASIS Annex Shelters and one meal per day for participants who utilized the emergency drop-in shelters in Mt Vernon and New Rochelle during local isolation orders issued by NYS and local governments. Day services had previously been

provided by Hope Community Services; however, this provider requires daily proof of a negative COVID-19 test, which the individuals requiring these day services were unable to provide.

The proposed Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) (xiv), which exempts “procurement for the purpose of entering into a contract or contracts with not-for-profit organizations for the purposes of providing aid, care and support to persons in need of public assistance”.

The proposed Agreement will serve the public purpose of providing a safe, sanitary, warm, dry place for day services as well as one meal per day for people who are not housed and do not currently participate in the formal County shelter system. The individuals to be served by the Oasis Annex are in need of housing, and may have been disqualified from a public assistance program for failing to comply with a rule, procedure or regulation or are otherwise ineligible for DSS benefits.

The goal and objective of the proposed Agreement is to provide a day center and one meal per day for up to 100 individuals where COVID-19 isolation orders are in place for homeless individuals in the Mount Vernon/New Rochelle area of Westchester County.

The goal and objective of the proposed Agreement is in the best interests of the County in terms of public health and safety, as the County having the services necessary to operate a day center and provide one meal per day for up to 100 people in the Mount Vernon/New Rochelle area of Westchester County will ensure the health and safety of the individuals who seek such services.

The goals and objectives of the proposed Agreement will be tracked and monitored by the Department of Social Services. I respectfully recommend the adoption of the attached Resolution.

LGT/DI

**RESOLUTION**

Upon a communication from the Commissioner of Social Services, be it hereby

**RESOLVED**, that the County of Westchester (the "County") is hereby authorized to enter into an agreement with Westchester Community Opportunity Program, Inc. to operate a warming center known as the Oasis Annex for up to forty (40) women at First Street in Mount Vernon, in an amount not to exceed \$509,898.00, for the term from February 1, 2021 through January 31, 2022, including a day program and one meal per day for up to 100 individuals in the amount of \$161,790.00 for the term February 1, 2021 through June 30, 2021, for a total not to exceed amount of \$671,688.00 (the "Agreement"), payable pursuant to an approved budget; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes hereof.

Account to be Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2021	101	22	8900	5860		\$467,407
2021	101	22	8900	5860		\$161,790
2022	101	22	8900	5860		\$42,491

Budget Funding Year(s): 2021-22 Start Date: 02/1/21  
(must match resolution)

End Date: 1/31/22

Funding Source	Tax Dollars: <u>71%</u>
<u>\$671,688.00</u>	State Aid: <u>29%</u>
(must match resolution)	Federal Aid: _____
	Other: _____