

**83822**

**DATE:** March 26, 2021

**TO:** Board of Acquisition and Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority for the County of Westchester to enter into agreements with the entities listed in the attached Schedule "A" to provide homemaker services to frail, homebound Westchester County seniors in an aggregate amount not to exceed \$501,823 in Unmet Need State funds for a term commencing on April 1, 2021 and continuing through March 31, 2022.

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The County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), seeks the authority of your Honorable Board to enter into agreements (the "Agreements") with the entities (the "Contractors") listed in the attached Schedule "A" to provide homemaker services to frail, homebound County seniors under the Unmet Need program for the period from April 1, 2021 through March 31, 2022 for an aggregate amount not to exceed \$501,823 in State funds.

The Contractors set forth in Schedule "A", will be paid hourly rates that are based on the 2021 Medicaid rate including recruitment and retention add-on, or, if no Medicaid rate has been assigned, reimbursement will be made upon the 2020 Average Hourly rate including recruitment and retention add-on for Westchester Home Care Agencies as contracted with the Department of Health.

The Unmet Need funding allows for expansion of services which benefits caregivers and care receivers by easing the burden on caregivers through the provision of homemaker services.

The proposed Agreements will serve a public purpose by providing services that enable seniors to remain at home, as most senior would prefer, thereby preventing premature institutionalization, which would come at greater expense and in a less desired environment.

The goals and objectives of the proposed Agreements are to help seniors remain in their homes and communities through the provision of quality home care services that will also serve to provide relief to their caregiver(s).

The goals and objectives of the proposed Agreements are in the best interests of the County in terms of health because the services to be provided with the grant funds will offer improved health and quality of life for the frail elderly and their caregivers by easing their burden through the provision of vital homemaker services. The proposed Agreements are also in the best

interests of the County in terms of fiscal responsibility because they effectively allow seniors to remain at home, thus preventing costly institutionalization.

The goals and objectives of the proposed Agreements will be tracked and monitored by case managers through bi-monthly calls to seniors and their caregivers as to the quality of the services they are receiving and their satisfaction with the services. In addition, the Department's staff monitors and reviews case managers' client case records and records of service at the agencies providing these services, using forms approved by the New York State Office for the Aging ("NYSOFA"). Review of the program is done annually by a County monitor, as well as a monitor from NYSOFA.

The Agreements with the Contractors are exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof.

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT 04/22/2021 - LIC. NO. 11303 SECRETARY

## RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it:

**RESOLVED,** that the County of Westchester (the "County") acting by and through its Department of Senior Programs and Services (the "Department") is hereby authorized to enter into agreements (the "Agreements") with the agencies (the "Contractors") listed in the attached Schedule "A" to provide homemaker services to frail, homebound elderly County residents under the Unmet Need Program for the period from April 1, 2021 through March 31, 2022 for an aggregate amount not to exceed \$501,823 in State funds, payable pursuant to their respective Medicaid rates approved by the State Department of Health; and be it further

**RESOLVED,** that the Agreements are subject to County Appropriations; and be it further

**RESOLVED,** that the Agreements are also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of these Agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate one or more of the Agreements or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to one or more of the agencies, then such agencies shall have the right to terminate their respective Agreement upon reasonable prior written notice; and be it further

**RESOLVED,** that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be  
Charged

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	85	T06W	4380	T1006	\$501,823

Budget Funding Year(s) 2021 - 2022 Start Date: 4/1/2021 End Date: 3/31/2022  
(must match resolution)

Funding Source State Aid: \$501,823  
Tax Dollars: \$0

\$501,823  
(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/22/2021 - LISA M. RIJA, SECRETARY

**SCHEDULE "A"**

CONSUMER DIRECTED IN-HOME SERVICES, AND HOMEMAKER AND HOUSEKEEPER  
CONTRACTOR AGENCIES: 2021 - 2022

To be reimbursed at their respective Medicaid Rates approved by the New York State Department of Health
Able Health Care Service, Inc.
Any-Time Home Care, Inc.
Family Services of Westchester, Inc.
Mrs. G's Services LLC
Richard L. Aronson, Inc. d/b/a A&A Staffing Health Care Services
Supportive Home Care, LLC d/b/a Care365

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/22/2021 - NISA MRIJAJ, SECRETARY