

**83793**

**DATE:** March 26, 2021

**TO:** Board of Acquisition and Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority for the County of Westchester to amend its agreement with Family Service Society of Yonkers d/b/a JCY-Westchester Community Partners to provide Inter-generational Volunteer Management Program services under the Community Services for the Elderly Program in order to exercise the second of four (4) renewal options authorized under the Agreement for the program period April 1, 2021 through March 31, 2022 for an aggregate amount not to exceed \$20,615, comprised of \$20,000 in State funds and \$615 in County tax dollars, payable pursuant to an approved budget.

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By resolution approved on November the 21, 2019 (the "November 21<sup>st</sup> Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into an agreement (the "Agreement") with Family Service Society of Yonkers d/b/a JCY-Westchester Community Partners (the "Contractor") to provide Inter-generational Volunteer Management Program services under the Community Services for the Elderly Program (the "Program"). The November 21<sup>st</sup> Resolution also authorized that funding for Program period April 1, 2019 through March 31, 2020 (the "Initial Term") would be in an aggregate amount not to exceed \$20,500, comprised of \$20,000 in State funds and \$500 in County tax dollars, payable pursuant to an approved budget, with the County having the sole option to renew the Agreement with the Contractor for up to four (4) additional one-year periods (each an "Option Term"), subject to the prior approval of your Honorable Board.

Thereafter, by resolution approved on April 23, 2020, your Honorable Board authorized the County to amend the Agreement with the Contractor for the provision of the Services in order to exercise its first Option Term authorized under the Agreement for the period commencing on April 1, 2020 and continuing through March 31, 2021 (the "First Option Term"). State funding for the First Option Term was for an aggregate amount not to exceed \$20,615, comprised of \$20,000 in State funds and \$615 in County tax dollars, payable pursuant to an approved budget (the "First Amendment"). The First Amendment was subsequently executed.

The County has determined that it requires the Program services for the 2021-2022 program year, and the Contractor has satisfactorily provided the Program under the Initial Term and the First Option Term.

Therefore, the County now seeks authority from your Honorable Board to amend the Agreement with the Contractor for the provision of the Services in order to exercise its second Option Term authorized thereunder for the period commencing on April 1, 2021 and continuing through March 31, 2022 (the "Second Option Term"). State funding for the Second Option Term will be for an aggregate amount not to exceed \$20,615, comprised of \$20,000 in State funds and \$615 in County tax dollars, payable pursuant to an approved budget (the "Second Amendment").

Except as specifically amended as described herein, all other terms and conditions set forth in the Agreement, as previously amended, shall remain in full force and effect.

For the 2020 - 2021 Program Year, the Contractor provided 200 units to 178 unduplicated and 200 duplicated participants.

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ

## **RESOLUTION**

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

**RESOLVED**, that the County of Westchester (the "County") acting by and through its Department of Senior Programs and Services (the "Department") is hereby authorized to amend its agreement (the "Agreement") with the Family Service Society of Yonkers d/b/a JCY-Westchester Community Partners (the "Contractor") to provide Inter-generational Volunteer Management Program services under the Community Services for the Elderly Program, in order to exercise the second of its four (4) renewal options thereunder to extend the term thereof for the period commencing on April 1, 2021 and continuing through March 31, 2022, in an aggregate amount not to exceed \$20,615, comprised of \$20,000 in State funds and \$615 in County tax dollars, payable pursuant to an approved budget; and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions set forth in the Agreement, as previously amended, shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be and hereby is authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Agreement: \$20,500  
 First Amendment: \$20,615  
 Second Amendment: \$20,615  
 Total: \$61,730

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	85	047W	4380	T-047	\$20,000
	263	85	686W	4380	T-686	\$615
Budget Funding Year(s) (must match resolution)	<u>2021 - 2022</u>		Start Date	<u>4/1/2021</u>	End Date	<u>03/31/2022</u>
Funding Source	State Aid		<u>\$20,000</u>			
<u>\$20,615</u> (must match resolution)	County Tax Dollars		<u>\$615</u>			

APPROVED BOARD OF ACQUISITIONS CONTRACT - 04/22/2021 - LISA MARIJAJ, SECRETARY