

**83791**

**DATE:** March 26, 2021

**TO:** Board of Acquisition and Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority for the County of Westchester to amend an agreement with the Volunteer Service Bureau of Westchester, Inc. d/b/a Volunteer New York! to provide various support services for the elderly under the Community Services for the Elderly Program, in order to exercise the second of four (4) extension terms to renew the Agreement in an amount not to exceed \$80,498 in State funds, payable pursuant to an approved budget for the program period commencing April 1, 2021 through March 31, 2022; and

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By resolution approved on April 18, 2019 (the "April 18<sup>th</sup> Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into an agreement (the "Agreement") with the Volunteer Service Bureau of Westchester, Inc. d/b/a Volunteer New York! ("VNY") pursuant to which VNY would provide various support services to Westchester County seniors under the Community Services for the Elderly Program (the "Programs"). State funding for the Programs was for an amount not to exceed \$80,498, payable pursuant to an approved budget, for the program period commencing on April 1, 2019 and continuing through March 31, 2020 (the "Initial Term"), with VNY required to contribute an amount not to exceed \$26,833 in matching funds to the Programs. The Agreement was subsequently executed.

The April 18<sup>th</sup> Resolution also provided that the County, at its sole option, could extend the term of the Agreement for up to four (4) additional extension terms of one (1) year each (each an "Extension Term"), and that any renewal of the Agreement by the County would be on the same terms and conditions as the Initial Term, acceptable past performance, the County's determination that an extension is in its best interest, and subject to the prior approval of your Honorable Board.

Thereafter by resolution approved on April 23, 2020, your Honorable Board authorized the County to renew the Agreement with VNY to provide the Programs in order to exercise the first Extension Term authorized under the Agreement for the program period commencing on April 1, 2020 through March 31, 2021 (the "First Extension

Term"). State funding for the Programs was at the same funding amount as the Initial Term (the First Amendment"). The First Amendment was subsequently executed

The County has determined that it would like to renew the Agreement with VNY and now seeks the authority of your Honorable Board to amend the Agreement with VNY to provide the Programs in order to exercise the second Extension Term authorized under the Agreement for the program period commencing on April 1, 2021 through March 31, 2022 (the "Second Extension Term"). State funding for the Programs will be at the same funding amount as the Initial Term, and the First Extension Term (the Second Amendment").

Except as specifically to be amended hereby all remaining terms and conditions of the Agreement, as previously amended, shall remain in full force and effect.

For the 2020 program year, VNY provided 378 units of service were provided to 45 (duplicated) Supportive Services Transportation volunteers; 7 units of Volunteer Recognition was provided to 991 (duplicated) volunteers; 581 units were provided for Recruitment and placement services to 581 (duplicated) participants; 59 units were provided to the Evergreen Club's 1,620 (duplicated) seniors.

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ

**RESOLUTION**

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

**RESOLVED,** that the County of Westchester (the "County") acting by and through its Department of Senior Programs and Services (the "Department") is hereby authorized to amend its agreement (the "Agreement") with the Volunteer Service Bureau of Westchester, Inc. d/b/a Volunteer New York ("VNY"), pursuant to which VNY agreed to provide various support services for the elderly under the Community Services for the Elderly Program (the "Programs"), in order for the County to exercise the second of its four (4) additional extension terms authorized under the Agreement for the program period commencing on April 1, 2021 through March 31, 2022, in an amount not to exceed \$80,498 in State funding, payable pursuant to an approved budget; and be it further

**RESOLVED,** that the VNY shall contribute an amount not to exceed \$26,833 in matching funds to the Programs; and be it further

**RESOLVED,** that except as to be specifically amended hereunder, all remaining terms and conditions of the initial Agreement, as previously amended, shall remain in full force and effect; and be it further

**RESOLVED,** that the County Executive or his duly authorized designee be and hereby is authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONSTRUCTION - 04/21/21 - MARIA RIJAS SECRETARY

Initial Agreement: \$80,498  
 First Amendment: \$80,498  
 Second Amendment: \$80,498  
 Total: \$241,494

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	85	047W	4380	T-047	\$80,498
Budget Funding Year(s) (must match resolution)	<u>2021 - 2022</u>		Start Date	<u>4/1/2021</u>	End Date	<u>3/31/2022</u>
Funding Source	Tax Dollars		<u>\$0</u>			
	State Aid		<u>\$80,498</u>			
<u>\$80,498</u> (must match resolution)	Federal Aid		<u>\$0</u>			

APPROVED BOARD OF ACQUISITION & CONTRACTS 04/22/2021 - LISA MRIJAJ, SECRETARY