

83701

DATE: March 24, 2021

TO: Board of Acquisition and Contract

FROM: Marguerite Beirne
Chief Information Officer
Department of Information Technology

RE: Authority to enter into an agreement (IT-1682) with Axispoint Technology Solutions Group, Inc. for off-premises after-hours and auxiliary 'help desk' call center services, for the period from September 18, 2020 through September 17, 2023, for a total amount not-to-exceed \$36,000.00.

Authority is requested for the County of Westchester (the "County") to enter into an agreement (IT-1682) with Axispoint Technology Solutions Group, Inc. for off-premises after-hours and auxiliary 'help desk' call center services, for the period from September 18, 2020 through September 17, 2023, for a total amount not-to-exceed \$36,000.00, payable at a flat rate of \$12,000.00 per year (the "Agreement").

The proposed Agreement will serve a public purpose by providing off-premises after-hours and auxiliary 'help desk' call center services, which will help ensure prompt problem resolution and overall business continuity.

The goal and objective of the proposed Agreement is to provide off-premises after-hours and auxiliary 'help desk' call center services, which will help ensure prompt problem resolution and overall business continuity, which will help ensure prompt problem resolution and overall business continuity.

The goal and objective of the proposed Agreement is in the best interests of the County in terms of fiscal responsibility, as it will provide necessary off-premises after-hours and auxiliary 'help desk' call center services, and thereby help ensure prompt problem resolution and overall business continuity, at a reasonable cost.

The goal and objective of the proposed Agreement will be tracked and monitored by the staff of the Department of Information Technology.

Authority to exempt the procurement of the proposed Agreement from the requirements of the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof, has been submitted to your Honorable Board by a separate resolution of even date herewith.

I respectfully recommend adoption of the proposed resolution.

MB/SF/bdm/nn

RESOLUTION

UPON A COMMUNICATION FROM THE CHIEF INFORMATION OFFICER,
DEPARTMENT OF INFORMATION TECHNOLOGY, BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into an agreement with Axispoint Technology Solutions Group, Inc. for off-premises after-hours and auxiliary 'helpdesk' call center services, for the period from September 18, 2020 through September 17, 2023, for a total amount not-to-exceed \$36,000.00, payable at a flat rate of \$12,000.00 per year (the "Agreement"); and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this resolution.

Accounts to be charged:
 Agreement No. IT-1682

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2021	101	16	6000	4070		\$12,000.00
2022	101	16	6000	4070		\$12,000.00
2023	101	16	6000	4070		\$12,000.00

Budget Funding Year(s): 2021-2023 Start Date: 09/18/20 End Date: 09/17/23
 (must match resolution)

Funding Source Tax Dollars: \$36,000.00
 State Aid: _____
\$36,000.00 Federal Aid: _____
 (must match resolution) Other: _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/15/2021 - LISA MRIJAJ, SECRETARY