

83532

DATE: March 17, 2021

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority for the County of Westchester to amend its agreement with the Westchester Jewish Community Services, Inc. to provide the Case Management – Geriatric Program, and Information, and Assistance Services under the Community Services for the Elderly Program, in order to exercise the second of its four (4) extension options to renew the Agreement for the program period commencing on April 1, 2021 through March 31, 2022 in an amount not to exceed \$40,375 in State funds.

By resolution approved on April 18, 2019 (the “April 18th Resolution”), your Honorable Board authorized the County of Westchester (the “County”) acting by and through its Department of Senior Programs and Services (the “Department”), among other things, to enter into an agreement (the “Agreement”) with Westchester Jewish Community Services, Inc. (“WJCS” also the “Contractor”) to provide the Case Management – Geriatric Program, and Information, and Assistance Services under the Community Services for the Elderly Program (the “Program”) for the period commencing on April 1, 2019 through March 31, 2020 (the “Initial Term”). State funding for the Program was in an amount not to exceed \$40,375, payable at the agreed-upon unit costs. The Agreement was subsequently executed.

The April 18th Resolution further authorized the County, at its sole option, to extend the term of the Agreement for four (4) additional one (1) year extension terms (each an “Option Term”), and that any renewal of the Agreement by the County shall be on the same terms and conditions as the Initial Term, acceptable past performance, the County’s determination that an extension is in its best interest, and subject to the prior approval of your Honorable Board.

Thereafter by resolution approved on April 23, 2020, your Honorable Board authorized the County to amend the Agreement with WJCS to provide the Program in order to exercise the first Option Term authorized under the Agreement for the program period commencing on April 1, 2020 and continuing through March 31, 2021 (the “First Option Term”) at the same funding amount as the Initial Term (the First Amendment”). The First Amendment was subsequently executed

The County has determined that it requires the Programs for the 2021–2022 program year. WJCS has satisfactorily provided the Programs under the Initial Agreement and the First Option Term. Therefore, the County now seeks the authority of your Honorable Board, to amend the Agreement with WJCS to provide the Programs in order to exercise the second Option Term

authorized under the Agreement for the program period commencing on April 1, 2021 and continuing through March 31, 2022 (the "Second Option Term") at the same funding amount as the Initial Term (the Second Amendment").

Except as specifically to be amended hereby all remaining terms and conditions of the Agreement, as previously amended, shall remain in full force and effect.

For the first eleven months of the 2020 program year, 538 hours of geriatric case management services were provided to 29 seniors. In addition, 106 units of information and assistance were provided to 51 seniors and another 262 aggregate units to another 36 seniors. It should be noted that the Department is only able to report units served for the first eleven months, because the program period ends on March 31, 2021, and the attached resolution will already be submitted for approval before the program period ends.

Accordingly, I most respectfully recommend approval of the attached proposed resolution.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT 04/09/2021

CONFIDENTIAL/SECRET

RESOLUTION

Upon communication from the Commissioner of the Westchester County Department of Senior Programs and Services, be it hereby

RESOLVED, that the County of Westchester (the "County") acting by and through its Department of Senior Programs & Services (the "Department") is hereby authorized to amend its agreement (the "Agreement") with Westchester Jewish Community Services, Inc. ("WJCS") to provide Case Management – Geriatric Program, and Information, and Assistance Services under the Community Services for the Elderly Program in order to exercise the second of the County's four (4) renewal options authorized under the Agreement, for the program period commencing on April 1, 2021 and continuing through March 31, 2022 (the "Second Option Term"). State funding for the Second Option Term shall be in an amount not to exceed \$40,375, payable at the agreed upon unit costs; and be it further

RESOLVED, that except as to be specifically amended hereunder, all remaining terms and conditions of the Agreement, as previously amended, shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

APPROVED BOARD OF ACCOUNTS & COMPTROLLER
LISA MRISU, SECRETARY

Initial Agreement: \$40,375
 First Amendment: \$40,375
 Second Amendment: \$40,375
 Total: \$121,125

Account to be
 Charged

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	85	047W	4380	T-047	\$40,375

Budget Funding Year(s) 2021 - 2022 Start Date: 4/1/2021 End Date: 3/31/2022
 (must match resolution)

Funding Source County
 Tax Dollars: \$ 0

State Aid: \$40,375
\$ 40,375
 (must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/08/2021 - LISA MRIJAJ, SECRETARY