

**83388**

**DATE:** March 12, 2021

**TO:** Board of Acquisition and Contract

**FROM:** Sherlita Amler, M.D.  
Commissioner of Health

**RE:** Authorization to Amend an Agreement with Health Research, Inc. to accept funding for both the Coronavirus (COVID-19) Emergency Response Activities Program grant and the COVID-19 contact tracing program grant, for the period from March 5, 2020 through May 7, 2021, in the total amount not-to-exceed \$2,063,269, pursuant to an approved budget, in order to extend the termination date thereof from May 7, 2021 through December 31, 2021.

On May 21, 2020, your Honorable Board approved a Resolution (the "May 21, 2020 Resolution"), as amended, which authorized the County of Westchester ("County"), acting by and through its Department of Health (the "WCDH"), to enter into an agreement with Health Research, Inc. ("HRI) to accept funding for both the Coronavirus ("COVID-19") Emergency Response Activities Program grant and the COVID-19 contact tracing program grant, for the period from March 5, 2020 through May 7, 2021, in the total amount not-to-exceed \$2,063,269, pursuant to an approved budget (the "Agreement"). The Agreement has been executed.

Since the WCDH has remaining funding that will be unspent by May 7, 2021, authority is now being requested to amend the Agreement with HRI for the limited purpose of extending the term thereof through December 31, 2021, in order to have additional time to spend the remaining funds.

Except as otherwise expressly amended herein, all other terms and conditions of the Agreement shall remain unchanged.

A portion of Coronavirus ("COVID-19") emergency response funding was to enable the County to expand its response capacity to the COVID-19 pandemic.

The remaining funds were awarded to enable the County to develop and implement a COVID-19 contact tracing program.

This Response Program promotes the public health, safety and general welfare of County residents by expanding the County's response capacity to the COVID-19 pandemic to address the constantly changing response parameters as per guidance and directives from the federal Centers for Disease Control and Prevention ("CDC").

The Contact Tracing promotes the public health, safety and general welfare of County residents by further expanding the County's response capacity to the COVID-19 pandemic by controlling the COVID-19 infection rate.

The goal of the Response Program is to ensure the ability of the WCDH to rapidly and effectively respond to the COVID-19 pandemic by instituting measures consistent with serious biological public health emergencies. Program objectives include incident management set-up structure for crisis response, information management regarding confirmed COVID-19 cases and emergency public information warning communications, adherence and tracking of persons under quarantine and isolation, distribution of necessary medical materiel, set-up of surge staffing and biosurveillance.

The goal of the Contact Tracing Program is to control the COVID-19 infection rate. The objectives are to identify and notify all potential contacts of exposed and infected individuals to take the proper steps to stop the spread of COVID-19, including but not limited to, testing of contacts, isolating infected people, tracing such contacts and quarantining these contacts while also addressing concerns about confidentiality and privacy and ensure the ability of the WCDH to rapidly and effectively respond to the COVID-19 pandemic by instituting measures consistent with serious biological public health emergencies and bio-surveillance.

Program tracking and monitoring will be accomplished through daily County COVID-19 briefings, coordination of contact tracer activities with the NYSDOH, updates through the NYSDOH Commerce system, and review of all epidemiological data.

I certify that my department, a.) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b.) has reviewed the Grant Terms, c.) is aware of and understands all of the Grant Terms, and d.) can and will comply with all of the Grant Terms.

Your approval of the attached resolution, as amended, is respectfully requested.

Attachment

/dc

# RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF HEALTH, be it hereby

**RESOLVED,** that the County of Westchester (the "County"), acting by and through its Department of Health ("WCDH"), is authorized to enter amend an agreement with Health Research, Inc. ("HRI") to accept funding for both the Coronavirus (COVID-19) Emergency Response Activities Program grant and the COVID-19 contact tracing program grant, for the period from March 5, 2020 through May 7, 2021, in a total amount not-to-exceed \$2,063,269, pursuant to an approved budget, in order to extend the termination date thereof from May 7, 2021 through December 31, 2021; and, be it further

**RESOLVED,** that except as otherwise expressly amended herein, all other terms and conditions of the Agreement shall remain unchanged; and, be it further;

**RESOLVED,** that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this resolution in the manner prescribed by law.

Department of Health  
 County of Westchester  
 10 County Center Road, 2<sup>nd</sup> Floor  
 White Plains, New York 10607

Original Agreement	\$
First Amendment	\$
Second Amendment	\$
<b>This Amendment</b>	\$ _____
<b>TOTAL</b>	<b>\$</b>

Agreement #

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
	N/A					

  

Budget Funding Year(s) (must match resolution)	2021	Start Date	5/7/21	End Date	12/31/21
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Funding Source (must match resolution)	Tax Dollars	
	State Aid	
	Federal Aid	
	Other	