

George Latimer
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

83315

DATE: March 10, 2021

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes
Commissioner, Department of Social Services

SUBJECT: Authority to amend a Resolution approved on December 17, 2020 which authorized the County of Westchester to enter into an agreement with Lifting Up Westchester, Inc.: 1) to operate an emergency shelter as well as an overnight Drop-In shelter for single homeless women outside the Department's regular shelter system at a facility known as the Samaritan House located at 33 Church Street, White Plains, New York; and 2) to operate an emergency shelter as well as an overnight Drop-In shelter for single homeless men outside the Department's regular shelter system at a facility known as the Open Arms Shelter located at 86 East Post Road, White Plains, New York, for the period January 1, 2021 through December 31, 2021 for an amount not to exceed \$2,276,431, by reflecting an increase in the total not-to-exceed amount of \$150,205, from an amount not-to-exceed \$2,276,431 to a new not-to-exceed amount of \$2,426,636.

By resolution approved on December 17, 2020 (the "December 17th Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), to enter into an agreement with Lifting Up Westchester, Inc. **1)** to operate an emergency shelter as well as an overnight Drop-In shelter for single homeless women outside the Department's regular shelter system at a facility known as the **Samaritan House** located at 33 Church Street, White Plains, New York; and **2)** to operate an emergency shelter as well as an overnight Drop-In shelter for single homeless men outside the Department's regular shelter system at a facility known as the **Open Arms Shelter** located at 86 East Post Road, White Plains, New York, for the period from January 1, 2021 through December 31, 2021 for an amount not to exceed \$2,276,431.00 to be paid monthly pursuant to an approved budget and subject to appropriation (the "Agreement"). The Agreement has not yet been executed.

Authority is now requested to amend the December 17th Resolution, by reflecting an increase in the total not-to-exceed amount authorized thereunder of an additional \$150,205, from an amount not-to-exceed \$2,276,431 to a new total not-to-exceed amount of \$2,426,636, in order to accommodate the current New York State Minimum Wage increase and to provide Code Red emergency accommodations.

Except as otherwise specifically amended hereby, all remaining terms and conditions set forth in the December 17th Resolution will remain in full force and effect.

This Agreement is exempt from the procedures of the Westchester County Procurement Policy under Section 3(a) (xiv) thereof. This Agreement is not subject to the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule) as there is no federal funding for this program.

A resolution requesting the same is attached for your Honorable Board's approval.

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/15/2024 - ISA MHAJ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Social Services; be it hereby

RESOLVED, that the resolution approved on December 17, 2020 (the “December 17th Resolution”), which authorized the County of Westchester (the “County”), acting by and through its Department of Social Services (“Department”), to enter into an agreement with Lifting Up Westchester, Inc. **1)** to operate an emergency shelter as well as an overnight drop-in shelter for single homeless women outside the Department’s regular shelter system at a facility known as the **Samaritan House** located at 33 Church Street, White Plains, New York; and **2)** to operate an emergency shelter as well as an overnight drop-in shelter for single homeless men outside the Department’s regular shelter system at a facility known as the **Open Arms Shelter** located at 86 East Post Road, White Plains, New York for the period from January 1, 2021 through December 31, 2021 for an amount not to exceed \$2,276,431.00 to be paid monthly pursuant to an approved budget, is hereby amended by reflecting an increase in the total not-to-exceed amount authorized thereunder of an additional \$150,205, from an amount not-to-exceed \$2,276,431, to a new total not-to-exceed amount of \$2,426,636; and be it further

RESOLVED, that except as otherwise specifically amended hereby, all remaining terms and conditions set forth in the December 17th Resolution shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effectuate the purposes hereof.

December 17 th Resolution	\$2,276,431
<u>This Amendment</u>	\$ 150,205
New N1E	\$2,426,636

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	22	8900	5860		\$150,205

Budget Funding Year(s): 2021
(must match resolution)

Start Date: 1/1/2021

End Date: 12/31/2021

Funding Source

Tax Dollars: 79%

State Aid: 21%

\$150,205

Federal Aid: 0%

(must match resolution)

Other: N/A