

83283

DATE March 18, 2021

TO: Board of Acquisition and Contract

FROM: Norma V. Drummond
Commissioner of Planning

SUBJECT: Resolution authorizing the agreement between the County of Westchester and Mount Kisco Interfaith Food Pantry, Inc. in order to provide an emergency food service program in the Village of Mount Kisco to households impacted by COVID-19 under the Community Development Block Grant - Coronavirus grant Emergency Food Distribution Assistance project.

The attached resolution authorizes the County of Westchester (“County”) to enter into an agreement with Mount Kisco Interfaith Food Pantry, Inc. to provide a grant from the Community Development Block Grant – Coronavirus grant. The grant funds awarded to Mount Kisco Interfaith Food Pantry, Inc. will be used to provide assistance to households who have been adversely impacted by the Coronavirus Pandemic. The amount of the grant is \$50,000.00, pursuant to an approved budget, and the term of the agreement is December 15, 2020 to December 14, 2021.

Mount Kisco Interfaith Food Pantry, Inc. will participate in the Emergency Food Distribution Assistance project by operating a drop in pantry and/or home delivery services for homebound residents of Mount Kisco. Due to Coronavirus there has been a major increase in the number of families visiting the pantry. The higher demand has required an increase in the drop-in space where the food is distributed as well as the storage area, thus increasing their operating costs. Mount Kisco Interfaith Food Pantry, Inc. assisted 74,950 people in 2020.

The goal and objective of this agreement is to help low and moderate households of Mount Kisco who are experiencing food insecurity to be able to pick-up or have the food delivered. The program will be monitored by the Westchester County Department of Planning staff, who will review all payment requests to ensure all contractual requirements are met.

The Department of Planning issued a Request For Proposals on June 15, 2020 on the County’s website, seeking proposals from non-profit agencies who are 501(c)(3) organizations to apply for a grant from the Community Development Block Grant - Coronavirus grant. This program addresses food insecurity for individual or family households. As of July 21, 2020 thirteen (13) organizations submitted proposals; Church of Our Lady of Mount Carmel, Larchmont

Mamaroneck Hunger Task Force, Inc., Croton-Cortlandt Food Pantry, Port Chester Carver Center, Caritas of Port Chester, Inc., Ossining Food Pantry, The Salvation Army Tarrytown/Sleepy Hollow Corps, The Mount Kisco Interfaith Food Pantry, Gullotta House - Sleepy Hollow/Tarrytown, Gullotta House – Ossining Village, Gullotta House Mount Kisco and the Village of Rye Brook.

The County will seek to enter into agreement with the following organizations as well as they submitted comparable proposals: Church of Our Lady of Mount Carmel - \$50,000, Larchmont Mamaroneck Hunger Task Force, Inc. \$50,000, Croton-Cortlandt Food Pantry - \$40,000, Port Chester Carver Center - \$30,000, Caritas of Port Chester, Inc. - \$30,000, Ossining Food Pantry - \$50,000, The Salvation Army Tarrytown/Sleepy Hollow Corps - \$100,000, The Mount Kisco Interfaith Food Pantry - \$50,000, RSHM Life Center - \$25,000. Separate resolutions will be submitted for authority to enter into agreements for those organization in excess of \$35,000, and short form contract approval will be sought for the remaining

I recommend approval of this agreement.

NVD/cp
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: That the County of Westchester is hereby authorized to enter into an agreement with Mount Kisco Interfaith Food Pantry, Inc., to provide a grant from the Community Development Block Grant - Coronavirus grant Emergency Food Distribution Assistance project in the amount of \$50,000.00, pursuant to an approved budget, and the term of the agreement is December 15, 2020 to December 14, 2021. The Mount Kisco Interfaith Food Pantry will operate a drop in pantry and home delivery services for homebound residents of Mount Kisco for those who are food insecure, and be it further, and be it further

RESOLVED: That the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
263	19	067V	4998	T067	\$50,000.00

Budget Funding Year(s) (must match resolution)

FY 2020 Start Date December 15, 2020 End Date December 14, 2021

Funding Source

Tax Dollars _____

State Aid _____

\$50,000.00
(must match resolution)

Federal Aid \$50,000.00 – U.S. Department of Housing and Urban Development

Other _____