

83261

DATE: March 10, 2021

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority for the County of Westchester to amend its agreement with DOROT, Inc. for the purpose of providing In-Home Contact/Support services to Westchester County residents 60 years or older under Title III-B of the Older Americans Act in order to exercise the second of four (4) extension terms to extend the agreement for the period commencing on January 1, 2021 and continuing through December 31, 2021, in an amount not-to-exceed \$48,516.

By resolution approved on March 28, 2019 (the "March 28th Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs & Services (the "Department") to, among other things, enter into an agreement (the "Agreement") with DOROT, Inc. ("DOROT" also the "Contractor") for the purpose of providing In-Home Contact/Support services to Westchester County residents 60 years or older, under Title III-B of the Older Americans Act (the "Program"). The March 28th Resolution also specified that the Contractor would be paid an amount not-to-exceed \$48,516 in federal funds, pursuant to the agreed-upon unit costs for actual services provided and data entered in the New York State Office for the Aging's PeerPlace System, for the program period commencing on January 1, 2019 and continuing through December 31, 2019 (the "Initial Term"). The March 28th Resolution further authorized that the County, in its sole discretion, to extend the term of the Agreement for up to four (4) additional extension terms of one (1) year each (each an "Option Term"), on the same terms and conditions as the initial term, except that the unit cost may vary each year and that any extension by the County shall be subject to the availability of funds, the County conducting a cost/price analysis, in accordance with federal law, acceptable past performance, the County determining that an extension is in its best interest, and the prior approval of your Honorable Board. The Agreement was subsequently executed.

Thereafter, by resolution approved on February 6, 2020, your Honorable Board authorized the County to amend the Agreement with the Contractor in order to exercise the first of its four (4) options to extend the term of the Agreement for the period commencing on January 1, 2020 and continuing through December 31, 2020 (the "First Option Term"). Federal funding for the Program under the First Option Term was at the same not to exceed amount as the Initial Term (the "First Amendment"). The First Amendment was subsequently executed.

The County has determined that it requires the Program services for the 2021 calendar year. and DOROT has satisfactorily provided the Program under the initial Agreement. Therefore the County now seeks the authority of your Honorable Board to amend the Agreement with the Contractor in order to exercise the second of the County's four (4) options to extend the term of the Agreement for the period commencing on January 1, 2021 and continuing through December 31, 2021 (the "Second Option Term"). Federal funding for the Program under this extension period shall be at the same not to exceed amount as the Initial Term and the

subsequent Option Term (the "Second Amendment"). In addition, DOROT shall be required to contribute in \$5,392 in matching funds to the program

The Second Amendment with the Contractor will be paid for with funds subject to the Federal Common Grant Rules, 45 CFR 92.36 (f) that requires grantees to perform a price or cost analysis in order to test the market before such options may be exercised. Therefore, in an effort to comply with this requirement, the Department obtained eight (8) quotes for the Program services in order to complete the price analysis. Based on the price analysis, the Department has determined that DOROT currently provides the type of programs that are the most advantageous to the County at the most reasonable unit cost for the service. As a result, the Department believes that it is prudent to exercise the County's option under the current Agreement for the Program services from the current Contractor for 2021.

For the 2020 program year, DOROT provided 469 units of Friendly Visiting services (prior to the pandemic) to 313 duplicated clients; 8,983 units of Telephone Reassurance services to 2,155 duplicated clients; and 269 units of University Without Walls services to 89 duplicated clients. DOROT has a history of consistently exceeding the projected units of service which combined with their cost effectiveness makes them an optimal candidate to continue the provision of these services.

Except as otherwise specifically amended hereby, all other terms and conditions set forth in the Initial Agreement, as previously amended, with DOROT shall remain in full force and effect.

Accordingly, approval of the attached resolution is most respectfully recommended.

MC/SJ

Att.

APPROVED BOARD OF ACQUISITION CONTRACT # 0589021 ALICIA MURPHY, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it hereby:

RESOLVED, that the County of Westchester (the "County") acting by and through its Department of Senior Programs and Services (the "Department") is hereby authorized to amend an agreement (the "Agreement") with DOROT, Inc. ("DOROT") for the purpose of providing In-Home Contact/Support services to Westchester County residents 60 years or older under Title III-B of the Older Americans Act in order to exercise the second of the County's four (4) options to extend the term of the Agreement for the period commencing on January 1, 2021 and continuing through December 31, 2021 (the "Second Option Term"). Federal funding for the Second Option Term will be in an amount not-to-exceed \$48,516, for actual services provided and data entered in the New York State Office for the Aging's ("NYSOFA's") PeerPlace System; and be it further

RESOLVED, that the DOROT is required to contribute in \$5,392 in matching funds to the program; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the Initial Agreement, as previously amended, shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Initial Agreement: \$48,516
 First Amendment: \$48,516
 Second Amendment: \$48,516
 Total: \$145,548

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
Account to be:						
Charged	263	85	686W	4380	T-686	\$48,516

Budget Funding Years 2021 Start Date 1/1/2021 End Date 12/31/2021
 (must match resolution)

Funding Source Tax Dollars: \$0

\$48,516 State Aid: \$0
 (must match resolution)

Federal Aid: \$48,516