



George Latimer
County Executive

Department of Social Services

Leonard Townes
Commissioner

83216

Date: March 10, 2021

To: Honorable Members of the Board of Acquisition and Contract

From: Leonard G. Townes, Commissioner
Department of Social Services

RE: **Authority for the County of Westchester, acting by and through its Department of Social Services, to enter into an agreement with Experian Information Solutions, Inc. to obtain consumer credit reports to aid in the investigations performed by WCDSS Office of Program Integrity to help identify fraud, waste and abuse in various DSS programs in an amount not to exceed \$15,000 for the period from January 1, 2021 through December 31, 2021.**

Authority is requested for the County of Westchester (the “County”), acting by and through its Department of Social Services (the “Department”), to enter into an agreement with Experian Information Solutions, Inc. (“Experian”), pursuant to which Experian will provide credit reports to assist the Department’s Office of Program Integrity in investigations to help identify fraud, waste and abuse in various DSS programs. The Agreement shall be in the total amount not to exceed \$15,000 for the period of January 1, 2021 through December 31, 2021 and payable according to a fixed price schedule (the “Agreement”).

In order to enter into the Agreement, Experian has requested that the County “indemnify, defend and hold harmless Experian from and against any and all claims and expenses, including reasonable attorney fees, which may be asserted against or incurred by Experian, based upon the use by County of the Services or other information furnished by Experian for purposes not permitted by law.”

The proposed Agreement with Experian is necessary to assist the Office of Public Integrity with the tools to reduce waste, abuse and fraud in various DSS programs.

The proposed Agreement will serve a public purpose by providing the County with assistance in reducing waste, abuse and fraud in various DSS programs.

The goals and objectives of the proposed Agreement shall be to provide the County with assistance in reducing waste, fraud and abuse in various DSS programs.

The goals and objectives of the proposed Agreement are in the County's best interest regarding fiscal responsibility as they help to reduce waste, fraud and abuse in various DSS programs.

The goals and objectives of the proposed Agreement shall be tracked and monitored by the Department.

In order to comply with the County Procurement Policy, the Department solicited price quotations from service providers: Experian provided the lowest price quotation.

Accordingly, I most respectfully recommend the adoption of the annexed Resolution.

LGT/DI

APPROVED BOARD OF ACQUISITION & CONTRACTS 04/01/2021 - USA MARIJAS SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the “County”), acting by and through its Department of Social Services (the “Department”), is hereby authorized to enter into an agreement with Experian Information Solutions, Inc. (“Experian”), pursuant to which Experian will provide credit reports to assist the Department’s Office of Program Integrity to aid in investigations to help identify fraud, waste and abuse in various DSS programs for the term January 1, 2021 through December 31, 2021 in the total amount not to exceed \$15,000 payable according to a fixed price schedule (the “Agreement”); and be it further

RESOLVED, that pursuant to the Agreement the County shall “indemnify, defend and hold Experian harmless from and against any and all claims and expenses, including reasonable attorney’s fees, which may be asserted or incurred by Experian, based upon the use by the County of the Services or other information furnished by Experian for purposes not permitted by law”; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that the Agreement is also subject to further financial analysis of the impact of any New York State Budget (“State Budget”) proposed and adopted during the term of these agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State budget and/or adoption of a State budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s) to conduct an analysis of the impact of any such budget(s) on County finances. After such analysis, the County shall retain the right to either terminate the Agreement, or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor,

then the Contractor shall have the right to terminate the agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is empowered to execute any and all documents necessary to effectuate the purposes hereof.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
2021	101	22	8000	4420	-----	\$15,000

Budget Funding Year(s): 2021
(must match resolution)

Start Date: 01/01/2021 End Date: 12/31/2021

Funding Source

Tax Dollars: 32%

State Aid: 26%

\$15,000
(must match resolution)

Federal Aid: 42%

Other:

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION 01/01/2021 - LISA M. RAJ, SECRETARY