



George Latimer
Westchester County Executive

Benjamin Boykin II
Chairman,
Westchester County
Board of Legislators

ID # 83054

DATE: March 1, 2021

TO: The Honorable Board of Acquisition and Contract

FROM: Hon. Benjamin Boykin II
Chairman, Westchester County Board of Legislators

-and-

Hon. George Latimer
Westchester County Executive

SUBJECT: Request for authority for the County of Westchester (“County”) to enter into an agreement (“Agreement”) with Community Service Associates, Inc., (“CSA”) pursuant to which CSA will provide meals and ancillary services to those in need in the Mt. Vernon community, for the period from January 1, 2021 through December 31, 2021 for an amount not to exceed \$53,303.00.

The attached Resolution, if approved by your Honorable Board, would authorize the County to enter into an agreement with CSA pursuant to which CSA will provide meals and ancillary services to those in need in the Mt. Vernon community for the period from January 1, 2021 through December 31, 2021, for an amount not to exceed \$53,303.00, to be paid in installments.

Pursuant to the Agreement, CSA will provide Mt. Vernon Seniors, youths and any other poor and disenfranchised members of the Mt. Vernon Community with a nutritious dinner 4 nights per week, Tuesday – Friday, along with a take home lunch for anyone that needs it. In addition, CSA will provide access to an Emergency Food Pantry that supplies individuals with non-perishable emergency food items.

The Agreement will serve a public purpose by providing seniors, youths and other “in-need” Mt. Vernon residents with nutritional and social support.

The Agreement is exempt from the requirements of the Westchester County Procurement Policy pursuant to Section 3(a)xiv thereof.

It is respectfully requested and recommended that your Honorable Board approve the annexed Resolution.

RESOLUTION

Upon a communication from the Chairman of the Westchester County Board of Legislators and the County Executive, it is hereby:

RESOLVED, that the County of Westchester (“County”) is authorized to enter into an Agreement (the “Agreement”) with Community Service Associates, Inc. (“CSA”), for a term beginning on January 1, 2021 through December 31, 2021, pursuant to which CSA will provide meals and ancillary services to those in need in the Mt. Vernon community for an amount not to exceed **FIFTY THREE THOUSAND THREE HUNDRED THREE DOLLARS (\$53,303.00)**, which shall be payable in installments; and be it further

RESOLVED, that the Agreement is subject to County appropriations; and be it further

RESOLVED, that the Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of the Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoptions(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the Chairman of the Board of Legislators and/or the County Executive, or their duly authorized designees, are hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be
Charged/Credited:

Fund	Dept.	Major Program, Program & Phase Or Unit	Sub-unit	Object/ Sub Object	Dollars
101	52	2508	0010	5100	\$26,651.50
101	52	2508	0011	5100	\$26,651.50

Budget Funding Year(s) Start Date 1/1/21 End Date 12/31/21
(must match resolution)

Funding Source

\$ 53,303.00
(must match resolution)

Tax Dollars **\$53,303.00**

State Aid _____

Federal Aid _____

Other _____