

**82966**

**DATE:** February 26, 2021

**TO:** Board of Acquisition & Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority for the County of Westchester to:

- a) enter into an Agreement with the New York State Office for the Aging to accept a grant in an amount not-to-exceed \$20,806 in Congregate Services Initiative State funds to be used to provide various social and recreational programs to Westchester County seniors, for the program period April 1, 2021 through March 31, 2022; and
- b) enter into an Agreement with Westchester Public/Private Membership Fund for Aging Services, Inc. to provide Senior Center Recreation and Education to Westchester County seniors in an amount not to exceed \$36,000, comprised of \$20,806 in Congregate Services Initiative State Funds and \$15,194 in County tax funds, payable pursuant an approved budget, for the program period commencing on April 1, 2021 and continuing through March 31, 2022.

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The County of Westchester, (the "County") acting by and through the Department of Senior Programs & Services (the "Department"), seeks authority from your Honorable Board to enter into an agreement with the New York State Office for the Aging ("NYSOFA") to accept a Congregate Services initiative grant in an amount not to exceed \$20,806 in state funds for the provision of various contracted social and recreational services to seniors under the Congregate Services Initiative ("CSI") Program for the program period commencing on April 1, 2021 and continuing through March 31, 2022 (the "Agreement").

Additionally, the Department seeks authority from your Honorable Board to enter into an Agreement (the "Agreement") with Westchester Public/Private Membership Fund for Aging Services, Inc. ("WPPMF" also the "Contractor") to provide Senior Center Recreation and Education to County seniors (the "Program"). Funding for the Program will be in an amount not to exceed \$36,000, comprised of \$20,806 in CSI State Funds and \$15,194 in County tax dollars, payable pursuant to an approved budget, for the program period commencing on April 1, 2021 and continuing through March 31, 2022.

The proposed Agreement will serve a public purpose by providing social and recreational services to seniors in congregate settings and within their communities, thus preserving the wellness and health of seniors, and delaying the future need for more intensive health-related services.

The goals and objectives of the proposed Agreement are to provide seniors with enrichment programs such as music, dance and entertainment, which are held in various locations around the county, such as community centers and senior apartment buildings.

The Program will include a Senior variety show in which the performers are taken around Westchester County to perform for audiences that don't have many opportunities to attend performances, such as nursing homes, schools, senior centers and senior clubs and a Senior Talent Show which is presented annually for 'seasoned' professional performers to perform for a large audience at the County Center.

The goals and objectives of the proposed Agreement are in the best interests of the County in terms of public health as follows: Seniors that participate in the Talent Show as singers and instrumentalists benefit from mental stimulation, physical exercise, and social interaction. The audiences benefit from mental stimulation, musical enjoyment, and increased psychological well-being.

The goals and objectives of the proposed agreement will be tracked and monitored by reviewing event attendance figures and senior evaluations.

The Agreement with NYSOFA does not constitute a procurement and as such is not subject to the requirements of the Westchester County Procurement Policy. The Agreement with the WPPMF is exempt from the procedures of the Procurement Policy pursuant to Section 3 (a) (xix) thereof

I certify that my department, a.) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b.) has reviewed the Grant Terms, c.) is aware of and understands all of the Grant Terms, and d.) can and will comply with all of the Grant Terms.

Accordingly, I most respectfully recommend adoption of the attached proposed resolution.

MC/SJ

APPROVED BOARD OF RESOLUTIONS CONTRACT # 03/25/2021 - LIPAMBIJAJ, SECRETARY

## RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES:

**RESOLVED**, that the County of Westchester (the "County") acting by and through its Department of Senior Programs and Services (the "Department") is hereby authorized to enter into an agreement (the "NYSOFA Agreement") with the New York State Office for the Aging ("NYSOFA") to accept a grant in an amount not-to-exceed \$20,806 in Congregate Services Initiative State funds to be used to provide various social and recreational programs to County seniors, for the program period commencing on April 1, 2021 and continuing through March 31, 2022; and; and be it further

**RESOLVED**, that the County of Westchester is hereby authorized to enter into an agreement (the "Agreement") with Westchester Public/Private Membership Fund for Aging Services, Inc. ("WPPMF" also the "Contractor") to provide Senior Center Recreation and Education to County seniors (the "Program"). Funding for the Program will be in an amount not to exceed \$36,000, comprised of \$20,806 in CSI State Funds and \$15,194 in County tax dollars, payable pursuant to an approved budget, for the program period commencing on April 1, 2021 and continuing through March 31, 2022; and be it further

**RESOLVED**, that the Agreement with WPPMF is subject to County appropriations; and be it further

**RESOLVED**, that the Agreement with the WPPMF is also subject to the further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement, or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to WPPMF, then WPPMF shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
Credited	263	85	047W	9654	T047	\$20,806
Charged	263	85	047W	4380	T047	\$36,000

Budget Funding Year(s) 2021 - 2022 Start Date 4/1/2021 End Date 3/31/2022

(must match resolution)

Funding Source                      County  
Tax Dollars           \$15,194            
State Aid           \$20,806            
\$36,000                      Federal Aid           \$0          

(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT 03/25/2021 - LISA M. HAJ, SECRETARY