

82903

To: Honorable Members of the Board of Acquisition and Contract

From: Marguerite Beirne
Chief Information Officer

Natasha Caputo
Director of Tourism & Film

Date: February 24, 2021

Re: Resolution to exempt from the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)xxi thereof, the procurement of an agreement (IT-1679) with Simpleview, LLC, for the provision of web-based applications, development and hosting services, including Customer Relationship Management Application and a Content Management System Application.

Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures (“County Procurement Policy”) the procurement of an agreement with Simpleview, LLC, for the provision of web-based applications, development and hosting services, including Customer Relationship Management Application and a Content Management System Application. The Agreement will be for an initial term commencing retroactively on January 18, 2021 and terminating on January 17, 2023, for an annual amount not-to-exceed \$35,000.00, for a total aggregate amount not-to-exceed \$70,000, payable pursuant to an approved budget and subject to County appropriations. Pursuant to the Agreement, the County also has an option to renew the term of the agreement for one (1) additional year period, which option shall be exercised 60 days prior to expiration of the term.

Ordinarily, under Section 5 (b) of the County Procurement Policy and Procedures (“County Procurement Policy”), the County of Westchester (“County”) is required to solicit written or oral quotations from no fewer than three persons customarily providing such services and, if deemed appropriate, to inquire as to the qualifications and experience of such persons. However, due to the specialized nature of the services to be rendered and the sole source/proprietary nature of the products being procured, compliance with the County Procurement Policy is not in the best interest of the County.

Pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures are not applicable to any procurement for which this Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interests of

the County. For the reasons set forth above, it is proposed that the best interests of the County would be served by exempting the procurement of this agreement from the County Procurement Policy.

Accordingly, a resolution seeking authority to exempt the procurement of an agreement with Simpleview, LLC is hereby submitted for your consideration.

MB/CMC/cmc

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/11/2021 - LISA MRIJAJ, SECRETARY

RESOLUTION

Upon a communication from the Chief Information Officer of the Department of Information and Technology and the Director of the County Office of Tourism & Film, be it hereby

RESOLVED, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting written or oral price quotations, is neither cost effective nor expedient, and accordingly, not in the best interests of the County of Westchester in connection with the procurement of an agreement with an agreement (IT-1679) with Simpleview, LLC, for the provision of web-based applications, development and hosting services, including Customer Relationship Management Application and a Content Management System Application.

APPROVED BOARD OF ACQUISITION & CONTRACTS - 03/11/2021 - LISA MURRAY, SECRETARY