

82891

**DATE:** March 10, 2021

**TO:** Board of Acquisition and Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority for the County of Westchester to amend agreements with the two (2) entities listed in the attached Schedule "A" in order to exercise its second renewal option to provide Livable Communities Regional Host services for a term commencing on January 1, 2021 and continuing through December 31, 2021, in a total aggregate amount not-to-exceed \$71,000 in County tax dollars.

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By resolution approved on February 21, 2019 (the "February 21<sup>st</sup> Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department") to enter into agreements (the "Agreements") with the two (2) entities listed in the attached Schedule "A" (the "Contractors") to provide Livable Communities Regional Host services (the "Program"), for a term commencing on January 1, 2019 and continuing through December 31, 2019 (the "Initial Term"), for a total aggregate amount not-to-exceed \$71,000 in County tax dollars, payable pursuant to an approved budget, in the individual amounts set forth in Schedule "A", attached to the February 21<sup>st</sup> Resolution. The Agreements were subsequently executed.

The February 21<sup>st</sup> Resolution further authorized the County, at its sole option, to extend the Agreements for up to four (4) additional option terms of one (1) year each (each an "Option Term"), on the same terms and conditions as the Initial Term, except that funding may vary from year to year based on the availability of funds that would impact the not-to-exceed amount of the Agreements, subject to the prior approval of your Honorable Board.

Thereafter, by resolution approved on February 6, 2020 (the "February 6<sup>th</sup> Resolution"), your Honorable Board authorized the County to amend the Agreements with the Contractors in order to exercise the first of its four renewal options thereunder for a term commencing on January 1, 2020 and continuing through December 31, 2020 for a total aggregate amount not-to-exceed \$71,000 in County tax dollars, payable pursuant to an approved budget, in the individual amounts set forth in Schedule "A", attached to the February 4<sup>th</sup> Resolution (the "First Amendment"). The First Amendment with each Contractor was subsequently executed.

The County has determined that it now requires the Program services for the 2021 calendar year. It should be noted that both Contractors have satisfactorily provided the Program under their respective original Agreements and First Option Terms. Accordingly, authority is requested to amend the Agreements with the Contractors in order for the County to exercise the second of its four renewal options thereunder to provide the Program services for a term commencing on January 1, 2021 and continuing through December 31, 2021 (the "Second Option Term"). Funding for the Second Option Term shall be for a total aggregate amount not-to-exceed \$71,000 in County tax dollars, in the individual amounts set forth in Schedule "A", attached hereto, payable in accordance with approved budgets.

Except as specifically amended as described herein, all other terms and conditions set forth in the Agreements, as previously amended, shall remain in full force and effect.

For the program year 2020, Livable Communities Coordinators had over 25,000 contacts with seniors through various Livable Communities projects.

Your Honorable Board's approval of the attached resolution is therefore respectfully requested

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT 04/09/2021 - LIS/MR/SJ/MS/ET/MS

**RESOLUTION**

UPON A COMMUNICATION FROM MAE CARPENTER, COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

**RESOLVED,** that the County of Westchester (the "County") acting by and through its Department of Senior Programs and Services (the "Department"), is hereby authorized to amend agreements (the "Agreements") with the two (2) entities listed in the attached Schedule "A", in order to exercise the second of its four (4) renewal options thereunder to provide Livable Communities Regional Host services for a term commencing on January 1, 2021 and continuing through December 31, 2021 in an aggregate amount not-to-exceed \$71,000 in County tax dollars, in the individual amounts set forth in the attached Schedule "A", payable pursuant to approved budgets; and be it further

**RESOLVED,** that except as specifically amended hereby, all other terms and conditions set forth in the Agreements, as previously amended, shall remain in full force and effect; and be it further

**RESOLVED,** that the County Executive or his duly authorized designee be and hereby is authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION  
SECRETARY

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	85	686W	4380	T686	\$71,000
Budget Funding Year(s) (must match resolution)	<u>2021</u>		Start Date	<u>1/1/2021</u>	End Date	<u>12/31/2021</u>
Funding Source	County Tax Dollars		<u>\$71,000</u>			
<u>\$71,000</u> (must match resolution)						

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/08/2021 - LISAMPJAN SECRETARY

**SCHEDULE "A"**

<b><u>CONTRACTOR</u></b>	<b><u>NOT-TO-EXCEED COUNTY FUNDS</u></b>
Family Services of Westchester, Inc.	\$35,000.00
Westchester Jewish Community Services, Inc.	<u>\$36,000.00</u>
<b>TOTAL:</b>	<b>\$71,000.00</b>

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/06/2021 LISA MRIJAJ, SECRETARY