

82703

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Honorable George Latimer
Westchester County Executive

DATE: February 16, 2021

SUBJECT: Authority to enter into an agreement with Westchester County Historical Society to provide various services relating to the collection and preservation of documentation, artifacts and properties significant to the history of Westchester County, for the period January 1, 2021 to December 31, 2021, for an amount not to exceed \$164,351.00.

The attached Resolution, if approved by your Honorable Board, would authorize the County of Westchester (the "County") to enter into an agreement (the "Agreement") with Westchester County Historical Society ("WCHS") pursuant to which WCHS will provide various services relating to the collection and preservation of documentation, artifacts and properties significant to the history of the Westchester County, and to make such resources available to the public, for a term commencing January 1, 2021 and continuing through December 31, 2021, for an amount not to exceed One Hundred Sixty-Four Thousand Three Hundred Fifty-One Dollars (\$164,351.00), to be paid quarterly pursuant to an approved budget.

The proposed Agreement will serve a public purpose by ensuring that the history of the County is collected and preserved for future generations, by making it available to the public at the County's Records Center and on the Internet.

The goals and objectives of the proposed Agreement are for WCHS to serve as the County Historian, by providing all the services required by New York State ("State") law, including:

- providing patrons access to WCHS' reading room;
- researching and responding to requests for information from the public as well as from the County, other municipal governments and various organizations;
- researching and responding to genealogical requests; and
- publishing and distributing The Westchester Historian, WCHS' quarterly journal throughout the County to libraries, schools and WCHS' members.

In addition, WCHS will continue to be a representative for the County to the Hudson River Museum, Sing Sing Prison Museum, the County's Historic Preservation Advisory Committee, and the Revolutionary Westchester 250. WCHS will also, upon request, develop and present

free programs to various civic groups and organizations, develop and install exhibits in the County Office Building, assess and assist with the archiving of various local collections, and assist local citizens and groups with applications to the State and National Register of Historical Places.

The goals and objectives of the proposed Agreement will be tracked and monitored by the County Executive's Office.

The procurement of the proposed Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) (xiii), which exempts contracts for the "support, enhancement, or preservation of cultural resources and the arts."

Attached for your consideration is a proposed Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT 03/11/2021 LISA MURRAY, SECRETARY

RESOLUTION

Upon a communication from the Westchester County Executive, be it hereby

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into an agreement (the "Agreement") with Westchester County Historical Society ("WCHS") pursuant to which WCHS will provide various services relating to the collection and preservation of documentation, artifacts and properties significant to the history of the Westchester County, and to make such resources available to the public, for a term commencing January 1, 2021 and continuing through December 31, 2021, for an amount not to exceed One Hundred Sixty-Four Thousand Three Hundred Fifty-One Dollars (\$164,351.00), to be paid quarterly pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to WCHS, then WCHS shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

FUND	DEPT	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year
101	52	2175	5100	N/A	\$164,351	2021

Budget Funding Year(s) 2021
(must match resolution)

Start Date: 1/1/2021 **End Date:** 12/31/2021

\$164,351
(must match resolution)

Funding Source: Tax Dollars \$164,351
State Aid _____
Federal Aid _____
Other _____