

**82694**

**TO:** Honorable Members of the Board of Acquisition and Contract

**FROM:** George Latimer  
County Executive

Dr. DaMia Harris Madden  
Executive Director, Youth Bureau

**DATE:** February 18, 2021

**SUBJECT:** Request for authority for the County of Westchester (“County”) to enter into an agreement (“Agreement”) with Y-COP (Youth Community Outreach Program) of Mount Vernon, Inc. (“Contractor”) pursuant to which the Contractor will operate its remote learning program for school aged children of essential workers, for a term commencing on February 8, 2021 and continuing through June 30, 2021, for an amount not to exceed \$95,450.00, payable monthly, pursuant to an approved budget.

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The attached Resolution, if approved by your Honorable Board, would authorize the County, acting by and through its Youth Bureau, to enter into an agreement with the Contractor pursuant to which the Contractor will operate its remote learning program for school aged children of essential workers (“Program”), for a term commencing on February 8, 2021 and continuing through June 30, 2021, for an amount not to exceed \$95,450.00, payable monthly, pursuant to an approved budget.

The Program, a remote learning program for school aged children of essential workers residing and/or working throughout Westchester County, is an educational solution for children to attend on their non-school, remote-learning days. The Program, located at 227 Lincoln Avenue, Mount Vernon, New York 10552 is offered five days a week from 8:00 AM to 3:00pm with extended afterschool hours until 6:30pm, and is designed as a place where students, grades Kindergarten through Sixth, can complete coursework from online or at-home classes in a safe, supportive environment with trained staff that are prepared to respond to children’s social and emotional needs. The Program staff, counselors and education specialists will assist with remote learning and schoolwork in an environment that is compliant with the New York State Department of Health, the County Department of Health, the New York State Education Department, the Center for Disease and Control and coronavirus-related safety and social distancing guidelines.

The proposed Agreement will serve a public purpose by providing children of essential workers living and working throughout Westchester County with a remote learning program that will

provide a safe and supportive environment for students to access and engage in a remote learning schedule, ensuring continuity of learning.

The goal and objective of the proposed Agreement is for the Contractor to provide remote learning services for up to twenty-two school aged students, who are children of essential workers,. The goal and objective of the proposed Agreement will be tracked and monitored by the County Executive's Site Monitor and the monthly submission of reports.

This allocation of federal funding for remote learning services for the children of essential workers is being provided by the Federal Coronavirus Aid, Relief and Economic Security (CARES) Act to prevent, prepare for, and respond to the Coronavirus pandemic. The scope of work includes funding to reimburse operating expenses related to the management and operation of the remote learning center.

The procurement of the proposed Agreement is exempt from the requirements of the Westchester County Procurement Policy pursuant to Section 3(a) (xviii) thereof, which exempts contracts with persons for the creation and support of recreation projects, youth service projects and other appropriate programs and services for the prevention of delinquency and youth crime and the advancement of the moral, physical, mental and social well-being of the youth of the Westchester County.

Section 13 of the Westchester County Procurement Policy specifies that each procurement that is funded, in whole or in part, by federal funds shall be made in accordance with any and all applicable federal laws, regulations, rules, guidance, instructions, or grant terms. Specifically, this procurement complies with 2 C.F.R. 200.320(f) (2), which allows for noncompetitive procurement when "the public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation." This agreement qualifies based on the public exigency that currently exists and the urgent need for drop in remote learning child care services for essential workers living and working throughout Westchester County.

I respectfully recommend the adoption of the attached resolution.

DHM/JE/mg  
Encls

## RESOLUTION

Upon a communication from the County Executive and the Executive Director of the Westchester County Youth Bureau, be it hereby

**RESOLVED**, that the County of Westchester (“County”) is hereby authorized to enter into an agreement with Y-COP (Youth Community Outreach Program) of Mount Vernon, Inc., (“Contractor”), pursuant to which the Contractor will operate its remote learning program for school aged children of essential workers, for a term commencing on February 8, 2021 and continuing through June 30, 2021, for an amount not to exceed \$95,450.00, payable monthly pursuant to an approved budget; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	11	0400	4998		\$95,450.00

Budget Funding Year(s) 2021 Start Date 02/08/21 End Date 06/30/21  
(must match resolution)

Funding Source            Tax Dollars \$0  
    State Aid \$0  
\$95,450.00                 Federal Aid \$95,450.00  
 (must match resolution) Other \$0