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Date: February 10, 2021

To: The Honorable Board of Acquisition and Contract

From: George Latimer
County Executive

Re: Resolution to exempt from the Westchester County Procurement Policy pursuant to Section 3(a)(xxi) thereof, the procurement of an agreement with BJH Advisors LLC to assist the County in implementing the recommendations outlined in the draft Westchester County Economic Development Strategy, Recovery & Implementation Plan, for a term from January 1, 2021 through December 31, 2021, for an amount not-to-exceed \$150,000.00, payable pursuant to an approved budget.

Authority of your Honorable Board is requested to exempt from the Westchester County Procurement Policy and Procedures (“Procurement Policy”) the procurement of an agreement with BJH Advisors LLC (“BJH”), pursuant to Section 3(a)(xxi) thereof. Pursuant to the terms of the proposed agreement, BJH will assist the County in implementing the recommendations outlined in the draft Westchester County Economic Development Strategy, Recovery & Implementation Plan, for a term from January 1, 2021 through December 31, 2021, for an amount not-to-exceed \$150,000.00, payable pursuant to an approved budget.

BJH is uniquely qualified to provide this service as they played a key role in the development of the Economic Development Strategy, Recovery & Implementation Plan. They worked in 2020 with the Office of Economic Development to design the strategy and have insight into the process that another provider would not be able to offer.

Pursuant to Section 3(a)(xxi), the Procurement Policy is not applicable to any procurement for which your Honorable Board determines, by Resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interest of the County. It is proposed that the County’s interest would be served by exempting the procurement of this agreement from the County Procurement Policy. A Resolution to exempt the procurement of this agreement is submitted for your consideration.

As I believe this agreement to be in the best interests of the County, I most respectfully recommend and urge the adoption of the annexed Resolution.

GL/BG/DLV/dv

RESOLUTION

Upon a communication from the County Executive, be it hereby:

RESOLVED, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interest of the County of Westchester in connection with the procurement of an agreement with BJH Advisors LLC to assist the County in implementing the recommendations outlined in the draft Westchester County Economic Development Strategy, Recovery & Implementation Plan, for a term from January 1, 2021 through December 31, 2021, for an amount not to exceed \$150,000.00, payable pursuant to an approved budget

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/12/2021 - USM/BJH/SECRETARY