

82461

Date: February 4, 2021

To: The Honorable Board of Acquisition and Contract

From: George Latimer  
County Executive

**Re: Resolution to exempt from the Westchester County Procurement Policy pursuant to Section 3(a)xxi thereof the procurement of an agreement with Salvatore J. Carrera for non-legal advisory services to the County, limited to reviewing certain real estate agreements identified by the County Executive or his authorized designee, for a term from January 1, 2021 through March 31, 2021 for an amount not-to-exceed \$35,000.00 at the rate of \$125.00 per hour.**

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Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures (the "Policy") pursuant to Section 3(a)xxi thereof, the procurement of an agreement with Salvatore J. Carrera to provide non-legal advisory services to the County of Westchester ("County"), limited to reviewing certain real estate agreements identified by the County Executive or his authorized designee, for a term from January 1, 2021 through March 31, 2021 for an amount not-to-exceed \$35,000.00 at the rate of \$125.00 per hour.

Ordinarily under Section 5(a) of the Policy, the County is required to solicit written quotations from no fewer than three persons customarily providing such services. However, over the past few years, Mr. Carrera, a real estate expert and former Director of Real Estate for the County, has provided invaluable assistance to the County in connection with numerous leases and other agreements. It is anticipated that Mr. Carrera will assist the County to negotiate future leases and license agreements. Mr. Carrera's experience and institutional knowledge make him a unique resource.

Pursuant to Section 3(a)xxi thereof, the Westchester County Procurement Policy is not applicable to any procurement for which your Honorable Board determines, by Resolution passed prior to commencing such procurement, that compliance with the Policy would not be in the best interest of the County. For the reasons set forth above, it is proposed that the County's interest would be served by exempting the procurement of this agreement from the County Procurement Policy. A Resolution to exempt this procurement is submitted for your consideration.

As I believe this agreement to be in the best interests of the County, I most respectfully recommend and urge the adoption of the annexed Resolution.

GL/DLV/dv

## **RESOLUTION**

Upon a communication from the County Executive, be it hereby:

**RESOLVED**, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interest of the County of Westchester in connection with the procurement of an agreement with Salvatore J, Carrera for non-legal advisory services to the County, limited to reviewing certain real estate agreements identified by the County Executive or his authorized designee for a term from January 1, 2021 through March 31, 2021 for an amount not-to-exceed \$35,000.00 at the rate of \$125.00 per hour.

APPROVED BOARD OF ACQUISITION & CONTRACT 02/19/2021 - LSA MRS. J. SECRETARY