

Department of Parks, Recreation
& Conservation

ID 82401

March 8, 2021

TO: Board of Acquisition and Contract

FROM: Kathleen M. O'Connor
Commissioner, Department of Parks, Recreation and Conservation

RE: Authority to enter into a license agreement with the Westchester Parks Foundation, Inc. 155 Lafayette Avenue, Suite 101, White Plains, New York 10603, for the operation of the golf driving range at Dunwoodie Golf Course, Yonkers, New York for the period of January 1, 2022 through December 31, 2026.

Authority is hereby requested for the County of Westchester, acting by and through the Department of Parks, Recreation and Conservation to enter into a license agreement with the Westchester Parks Foundation, Inc., 155 Lafayette Avenue, Suite 101, White Plains, New York 10603, for the operation of the golf driving range at Dunwoodie Golf Course, Yonkers, New York for the period of January 1, 2022 through December 31, 2026.

For the privilege of operating the driving range, the Westchester Parks Foundation, Inc. will pay the following annual minimum license fees to the County: \$70,000 in 2022, \$70,000 in 2023, \$70,000 in 2024, \$72,000 in 2025 and \$72,000 in 2026. In addition, the Westchester Parks Foundation, Inc. will pay as an additional license fee, 5% of annual gross sales in excess of \$295,000 during each year of the agreement.

The Westchester Parks Foundation, Inc. will also complete capital improvements with an estimated value of \$38,578 on the attached schedule by June 1, 2022.

The goal of this agreement is to provide revenue for the County and important services for golfers. The objective of this agreement will be tracked and monitored by observations and interactions with staff and site visits.

This agreement is exempt from the Westchester County procurement policy pursuant to Section 3(b), thereof.

Accordingly, approval of the attached resolution by your Honorable Board is most respectfully requested.

RESOLUTION

Upon a communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into a license agreement with the Westchester Parks Foundation, Inc., 155 Lafayette Avenue, Suite 101, White Plains, New York 10603, for the operation of the golf driving range at Dunwoodie Golf Course, Yonkers, New York for the period of January 1, 2022 through December 31, 2026; and be it further

RESOLVED, that for the privilege of operating the golf professional concession, the Westchester Parks Foundation, Inc. will pay the following annual minimum license fees to the County: \$70,000 in 2022, \$70,000 in 2023, \$70,000 in 2024, \$72,000 in 2025 and \$72,000 in 2026; and be it further

RESOLVED, that the Westchester Parks Foundation, Inc. will pay as an additional license fee, 5% of annual gross sales in excess of \$295,000 during each year of the agreement; and be it further

RESOLVED, the Westchester Parks Foundation, Inc. shall also complete capital improvements with an estimated value of \$38,578 listed on the attached schedule; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments necessary to implement this Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/25/2024 - LISA MURPHY SECRETARY

Original Agreement	\$ 354,000*
First Amendment	\$
This Amendment	\$
TOTAL	\$ 354,000*

Agreement # PRC-1301

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars	
165	42	3050	9246		70,000*	2022
165	42	3050	9246		70,000*	2023
165	42	3050	9246		70,000*	2024
165	42	3050	9246		72,000*	2025
165	42	3050	9246		72,000*	2026

Budget Funding Year(s) 2022-2026 Start Date 1-1-22 End Date 12-31-26
(must match resolution)

Funding Source Tax Dollars _____
State Aid _____
\$354,000* Federal Aid _____
(must match resolution) Other Revenue _____

*Estimated

Dunwoodie Golf Course Driving Range

Schedule of Improvements

<u>Driving Range Improvements</u>	<u>Estimated Cost</u>	<u>Completion Date</u>
Rip and replace 7 panels of netting 50' high and at the north side and 60' on the east side of the driving range, furnish and install Tex-Fence and repair holes	\$36,078	6/1/2022
Furnish and install miscellaneous yardage markers	<u>\$ 2,500</u> \$ 38,578	6/1/2022

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/01/2021 - LISA MRIJAJ, SECRETARY