

82164

**TO:** Honorable Board of Acquisition and Contract

**FROM:** Hugh J. Greechan, Jr., P.E.  
Commissioner of Public Works and Transportation

**DATE:** January 19, 2021

**SUBJECT:** Resolution to Award Emergency Contract  
Contract No. **20-224**  
Emergency Storage Area for COVID-19 Refrigerated Mobile Morgue Trailers  
Department of Labs and Research  
Office of the Medical Examiner  
10 Dana Road  
Valhalla, New York  
**Contractor:** ELQ Industries, Inc.  
**Amount:** \$60,204.16

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As we informed your Honorable Board in a memorandum dated November 16, 2020 (the "Memorandum"), in response to the potential for an increase in fatalities due to the increase in the number of COVID-19 cases in the County, the Department of Emergency Services determined that a separate, secure area was urgently needed to house the two existing refrigerated mobile morgue trailers (the "Trailers") currently located in the parking lot of 10 Dana Road, Valhalla, New York. This secure area was necessary to permit the uninterrupted, discrete, and secured transfer of the deceased between delivery/retrieval vehicles and the refrigerated storage units in the face of the latest spike in the current pandemic.

As a result of urgent need for the separate secure area for the Trailers, and in consultation with the Law Department, it was determined that this was a condition that was unforeseen, affected the life, health, and safety of the County's inhabitants, and required immediate action that could not await public bidding. Therefore, it met the legal requirements for an emergency contract.

As also noted in the Memorandum, the Department of Public Works and Transportation (the "Department"), following its standard emergency contract protocols, selected the firm of ELQ Industries, Inc., 567 Fifth Avenue, New Rochelle, New York 10801 to perform Contract 20-224, Emergency Storage Area for COVID-19 Refrigerated Mobile Morgue Trailers, Department of Labs and Research, Office of the Medical Examiner, 10 Dana Road, Valhalla, New York. The emergency work included the minor regrading of the new area (about 0.06 of an acre), installation of asphalt pavement, and guide rail installation.

The cost of the repairs was \$60,204.16. The Department has reviewed ELQ Industries, Inc.'s line item breakdown for the work and has determined that the costs are consistent with similar items of work on other County Projects.

Funds for this project are available in the:

- Capital Budget
- Non-Recurring Budget
- Operating Budget

This emergency contract is in the public's best interest to protect the public health, safety, and security of the County's inhabitants.

This Emergency Contract Award has been reviewed by the Law Department and a proposed form of Resolution is attached hereto for your approval.

It is my recommendation that Emergency Contract No. 20-224 be awarded to ELQ Industries, Inc. in the amount of \$60,204.16.

HJG/RSD/jrc

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/21/2021 - JOAN COCCIARDI, SECRETARY

# RESOLUTION

## CONTRACT NO. 20-224

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

**RESOLVED**, that Contract No. 20-224 for Emergency Storage Area for COVID-19 Refrigerated Mobile Morgue Trailers, Department of Labs and Research, Office of the Medical Examiner, 10 Dana Road, Valhalla, New York be and is hereby awarded to ELQ Industries, Inc., 567 Fifth Avenue, New Rochelle, New York 10801 in the amount of \$60,204.16; and be it further

**RESOLVED**, that this contract is subject to County appropriations; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Bond Act No.	Dollars
	101	46	3400	4998	N/A	\$60,204.16

Budget Funding Year(s): 2020 Start Date: November 19, 2020 End Date: June 1, 2021  
 (must match resolution)

Funding Source: Tax Dollars 100% County

State Aid \_\_\_\_\_

\$60,204.16 Federal Aid \_\_\_\_\_  
 (must match resolution)

Other \_\_\_\_\_