



REGINALD A. LAFAYETTE
Commissioner
Fax 914-995-7753
JEANNIE L. PALAZOLA
Deputy Commissioner

25 Quarropas Street
White Plains, NY 10601
914-995-5700
www.westchestergov.com/boe

DOUGLAS A. COLETY
Commissioner
Fax 914-995-3190
DORTHY DiPALO
Deputy Commissioner

81890

TO: Board of Acquisition and Contract

FROM: Reginald A. LaFayette & Douglas A. Colety
Commissioners of the Board of Elections

DATE: January 5, 2021

SUBJECT: Resolution to Award to the Low Bidder
Contract Nos. **BOE 20H (Z-2), BOE 20H (Z-3) and BOE 20H (Z-6)**
2021 and 2022 Primary, Special and General Election Moving Services and Storage of Handicapped Accessibility Equipment between the County Warehouse and Various Polling Place Locations in Westchester County; ZONE 2 - Bedford, Lewisboro, Mount Kisco, New Castle, North Salem and Pound Ridge; ZONE 3 – Greenburgh, Harrison, Mt. Pleasant, North Castle and White Plains and ZONE 6 – Yonkers.

Contractor: East Side Movers, Inc.
Amounts: \$87,500.00 for Zone 2
\$196,000.00 for Zone 3
\$147,000.00 for Zone 6
Total Amount: \$430,500.00

On October 21, 2020 bids were received and opened for 2021 and 2022 Primary, Special, Early and General Election Moving Services and Storage of Handicapped Accessibility Equipment between the County Warehouse and Various Polling Place Locations in Westchester County (“Handicapped Accessibility Bid”) for ZONE 2 - Bedford, Lewisboro, Mount Kisco, New Castle, North Salem and Pound Ridge – Contract No. **BOE 20H (Z-2)**, ZONE 3 - Greenburgh, Harrison, Mt. Pleasant, North Castle and White Plains - Contract No. **BOE 20H (Z-3)** and ZONE 6 – Yonkers - Contract No. **BOE 20H (Z-6)**.

The bids were reviewed by the County Board of Elections and it was determined that East Side Movers Inc. submitted the low bids for Zones 2, 3 and 6 in the amount of \$87,500.00, \$196,000.00 and \$147,000.00 respectively and that Ron’s Trucking Inc. submitted the low bid for Zones 1 and 4 in the amount of \$134,998.20 and \$110,002.00 respectively. Ron’s Trucking Inc. submitted the second low bid for Zone 5 the amount of \$124,995.20. Pursuant to the bid specifications, the County-wide handicapped accessibility equipment moving work was separated into six zones, no bidder could be awarded more than three out of the six zones. A separate resolution of even date herewith have been submitted to your Honorable Board to award Contract Nos. **BOE 20H (Z-1), (Z-4) and (Z-5)** to Ron’s Trucking Inc. Therefore, authority is hereby requested to award Contract Nos. **BOE 20H (Z-2), (Z-3) and (Z-6)** to the low bidder, East Side Movers, Inc.

The low bidder has been investigated and it has been found that East Side Movers, Inc., Inc.

- Performed satisfactory work in the past for the County.
- Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
- Non-Recurring Budget
- Operating Budget

The public purpose, as well as the goal and objective of this contract, is to allow the Board of Elections to carry out its statutory duties in connection with all upcoming 2021 and 2022 Primary, Special Early and General Elections and to ensure that all eligible County residents have the opportunity to exercise their right to vote. County Board of Elections staff will monitor the contractor's performance of the contract.

It is my recommendation that Contract Nos. BOE 20H (Z-2),(Z-3) and (Z-6) be awarded to East Side Movers, Inc., in the total amount not to exceed \$430,500.00, payable pursuant to an approved budget and subject to appropriations.

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APPROVED BOARD OF ACQUISITION & CONTRACT - 01/21/2021 - JOAN COCCIARDI, SECRETARY

RESOLUTION

CONTRACT NOS. BOE 20H(Z-2), (Z-3) (Z-6)

Upon communication from the Commissioners of the Board of Elections, be it

WHEREAS, East Side Movers, Inc. submitted the low bid for Zones 2, 3 and 6 in the amount of \$87,500.00, \$196,600.00 and \$147,000.00 respectively and that East Side Movers, Inc. submitted the low bid for Zones 2, 3 and 6 however, pursuant to the bid specifications, the County-wide handicapped accessibility equipment moving work was separated into six zones, no bidder could be awarded more than three out of the six zones, and East Side Movers, Inc. submitted the low bid in four contracts and zones;

RESOLVED, that Contract Nos. **BOE 20H (Z-2) and (Z-3)**, and **BOE 20H (Z-6)** be awarded to the low bidder, 2021 and 2022 Primary, Special, Early and General Election Moving Services and Storage of Handicapped Accessibility Equipment between the County Warehouse and Various Polling Place Locations in Westchester County be and is hereby awarded to, East Side Movers, Inc., 525 South Fourth Avenue, Mount Vernon, NY 10550 as follows:

\$87,500.00 for Zone 2 - Bedford, Lewisboro, Mount Kisco, New Castle, North Salem and Pound Ridge
\$196,000.00 for Zone 3 – Greenburgh, Harrison, Mt. Pleasant, North Castle and White Plains
\$176,000.00 for Zone 6 - Yonkers

in the total amount not to exceed \$430,500.00, payable pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
YEAR 2021	101	14	1000	4380		\$245,385.00
YEAR 2022	101	14	1000	4380		\$185,115.00

Budget Funding Year(s) 2021, 2022 **Start Date:** January 1, 2021 **End Date:** December 31, 2022
 (must match resolution)

Funding Source: **Tax Dollars** 100% County **Contractor Federal I.D. No./**
Social Security No.: _____
State Aid _____
\$430,500.00 **Federal Aid** _____ **Vendor No.:** _____
 (must match resolution) **Other** _____ **Encumbrance No.:** _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/21/2021 - JOHN COCCARDI SECRETARY