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81535

TO: Board of Acquisition and Contract

FROM: Reginald A. LaFayette & Douglas A. Colety
Commissioners of the Board of Elections

DATE: December 14, 2020

SUBJECT: Resolution to Award to the Low Bidder
Contract No. **BOE 20M(Z-1), BOE 20M(Z-3) and BOE 20M(Z-6)**
2021 and 2022 Primary, Special, Early And General Election Moving Services for Voting
Machines, E-poll books and Printers, Cabinets, PPE, Supply Bags, Privacy Booth and
Peripheral Markers between the County Warehouse and Various Polling Place Locations in
Westchester County ZONE 1 - Cortlandt, Ossining, Peekskill, Somers and Yorktown; ZONE 3 –
Greenburgh, Harrison, Mount Pleasant, North Castle and White Plains and Zone 6 –Yonkers.

Contractor: East Side Movers, Inc.
Amounts: \$243, 250.00 for Zone 1
\$301, 250.00 for Zone 3
\$285, 250.00 for Zone 6
Total Amount: \$829,750.00

On October 21, 2020 three bids were received and opened for 2021 and 2022 Primary, Special, Early And General Election Moving Services for Voting Machines, E-poll books and Printers, Cabinets, PPE, Supply Bags, Privacy Booth and Peripheral Markers between the County Warehouse and Various Polling Place Locations in Westchester County (“Voting Machines Bid”) for ZONE 1 - Cortlandt, Ossining, Peekskill, Somers and Yorktown **BOE 20M (Z-1)**. Also, on October 21, 2020, three bids were received and opened for the Voting Machines Bid for ZONE 3 - Greenburgh, Harrison, Mount Pleasant, North Castle and White Plains - Contract No. **BOE 20M (Z-3)**. On the same date three bids were received and opened for the Voting Machines Bid for ZONE 6 –Yonkers – Contract No. **BOE 20M (Z-6)**.

The bids were reviewed by the County Board of Elections and it was determined that East Side Movers Inc., submitted the low bid in the amounts of \$243,250.00 (Z-1), \$301,250.00 (Z-3) and \$285, 250.00 (Z-6). Pursuant to the bid specifications, the County-wide voting machine moving work was separated into six zones, and no bidder could be awarded more than three out of the six zones. Authority is hereby requested to award Contract Nos. **BOE 20M (Z-1), (Z-3) and (Z-6)** to the low bidder, East Side Movers Inc. in the total not to exceed amount of \$829,750.00

The low bidder has been investigated and it has been found that Ron's Trucking Corporation.

- Performed satisfactory work in the past for the County.
- Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
- Non-Recurring Budget
- Operating Budget

The public purpose, as well as the goal and objective of this contract, is to allow the Board of Elections to carry out its statutory duties in connection with all upcoming 2021 and 2022 Primary, Special and General Elections and to ensure that all eligible County residents have the opportunity to exercise their right to vote. County Board of Elections staff will monitor the contractor's performance of the contract.

It is my recommendation that Contract No. **BOE 20M (Z-1) BOE 20M (Z-3) and BOE 20M (Z-6)** be awarded to East Side Movers Inc, in the total amount not to exceed \$829,750.00, payable pursuant to an approved budget and subject to appropriations.

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APPROVED BOARD OF ACQUISITION & CONTRACT - 01/07/2021 - V. RODRIGUEZ, SECRETARY

RESOLUTION

CONTRACT NOS. BOE 20M(Z-1) BOE 20M (Z-3) and BOE 20M(Z-6)

Upon communication from the Commissioners of the Board of Elections, be it

RESOLVED, that Contract Nos. BOE 20M (Z-1) BOE 20M (Z-3) and BOE 20M(Z-6) 2021 and 2022 Primary, Special, Early And General Election Moving Services for Voting Machines, E-poll books and Printers, Cabinets, PPE, Supply Bags, Privacy Booth and Peripheral Markers between the County Warehouse and Various Polling Place Locations in Westchester County is hereby awarded to the low bidder, East Side Movers Inc., 525 South Fourth Avenue, Mount Vernon , NY 10550 as follows:

- \$ 243,250.00 for Zone 1 - Cortlandt, Ossining, Peekskill, Somers and Yorktown
- \$ 301,250.00 for Zone 3 – Greenburgh, Harrison, Mount Pleasant, North Castle and White Plains
- \$285,250.00 for Zone 6 – Yonkers

in the total amount not to exceed \$829,750.00, payable pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
Year 2021	101	14	1000	4380		\$472,957.50
Year 2022	101	14	1000	4380		\$356,792.50

Budget Funding Year(s) 2021, 2022 **Start Date:** January 1, 2021 **End Date:** December 31, 2022
 (must match resolution)

Funding Source: **Tax Dollars** 100% County

Contractor Federal I.D. No./
Social Security No.: _____

State Aid _____

\$829,750.00
 (must match resolution) **Federal Aid** _____

Vendor No.: _____

Other _____

Encumbrance No.: _____