

George Latimer
County Executive

81451

Date: December 10, 2020

To: The Honorable Board of Acquisition and Contract

From: George Latimer
County Executive

Re: Authority to amend an agreement with Community Capital New York (“CCNY”) to administer payments to the grantees in the Business FIRST program for local businesses and nonprofits for a term from October 1, 2020 through December 30, 2020, for a fee not to exceed \$85,000.00 payable at the rate of \$85 per grant recipient processed and paid, and authorizing the transfer from the County of up to \$10,000,000.00 in Coronavirus Aid, Relief, and Economic Security (“CARES”) Act funding to be distributed to recipients who qualify for the program, in order to authorize the transfer from the County of an additional \$5,000,000.00 in CARES Act funding up to a total of \$15,000,000.00, and increase the fee to be paid to CCNY by an amount not to exceed \$21,930.00 for an amended amount not to exceed \$106,930.00, payable at the rate of \$85 per grant recipient processed and paid.

On October 1, 2020, your Honorable Board approved a Resolution (the “October 1 Resolution”) authorizing the County of Westchester (“County”) to enter into an agreement with Community Capital New York (“CCNY”) to administer payments to the grantees in the Business FIRST and the Launch1000 programs for local businesses and nonprofits, for a term from October 1, 2020 through December 31, 2020, for an amount not-to-exceed \$250,000.00 payable pursuant to an approved budget.

On November 19, 2020, your Honorable Board amended the October 1 Resolution in order to: 1) specify that the agreement will only apply to the Business FIRST program; 2) revise the fee to an amount not to exceed \$85,000.00 payable at the rate of \$85 per grant recipient processed and paid; 3) change the expiration date to December 30, 2020; and 4) authorize the transfer from the County of up to \$10,000,000.00 in Coronavirus Aid, Relief, and Economic Security (“CARES”) Act funding to be distributed to recipients who qualify for the program. The agreement for the Business FIRST program was subsequently executed.

Authority is requested for the County to amend the agreement in order to authorize the transfer from the County of an additional \$5,000,000.00 in CARES Act funding up to a total of \$15,000,000.00

Office of the County Executive

and increase the fee to be paid to CCNY by an amount not to exceed \$21,930.00 for an amended amount not to exceed \$106,930.00 payable at the rate of \$85 per grant recipient processed and paid. All remaining terms of the agreement will remain unchanged.

The goals and objectives of the agreement are to support Westchester County businesses that have been negatively impacted by the COVID-19 pandemic through monetary grants, thus assisting these businesses in remaining financially viable.

Accordingly, your favorable action on the annexed Resolution is most respectfully urged and recommended.

GL/BG/DLV/dv

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/17/2020 - JOAN COCCIMINI, SECRETARY

RESOLUTION

Upon a communication from the County Executive, be it hereby

RESOLVED, that the County of Westchester (“County”) is hereby authorized to amend an agreement with Community Capital New York (“CCNY”) to administer payments to the grantees in the Business FIRST program for local businesses and nonprofits for a term from October 1, 2020 through December 30, 2020, for a fee not to exceed \$85,000.00, payable at the rate of \$85 per grant recipient processed and paid, and authorizing the transfer from the County of up to \$10,000,000.00 in Coronavirus Aid, Relief, and Economic Security (“CARES”) Act funding to be distributed to recipients who qualify for the program, in order to authorize the transfer from the County of an additional \$5,000,000.00 in CARES Act funding up to a total of \$15,000,000.00, and increase the fee to be paid to CCNY by an amount not to exceed \$21,930.00 for an amended amount not to exceed \$106,930.00, payable at the rate of \$85 per grant recipient processed and paid; and be it further

RESOLVED, that all remaining terms of the agreement shall remain unchanged;

RESOLVED, that the County Executive or his duly appointed designee be, and hereby is, authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	11	0710	4998		\$5,021,930

Budget Funding Year(s) 2020 Start Date 10/01/2020 End Date 12/30/2020
 (must match resolution)

Funding Source Tax Dollars \$5,021,930
 State Aid _____
 \$ 5,021,930 Federal Aid _____
 (must match resolution)
 Other _____