

**81431**

**TO:** Honorable Members of the Board of Acquisition and Contract

**FROM:** Robin Schlaff  
Director, Office for Women

**DATE:** December 11, 2020

**SUBJECT:** Authority to amend an agreement with My Sisters' Place, Inc., for the provision of domestic violence education and training services, in order to increase the not-to-exceed amount of the agreement by \$17,537.00.

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On March 8, 2018, your Honorable Board approved a resolution authorizing the County of Westchester, acting by and through its Office for Women (the "County"), to enter into an agreement (the "Agreement") with My Sisters' Place, Inc. ("MSP"), pursuant to which MSP was to provide domestic violence education and training services, for a term commencing on January 1, 2018 and continuing through December 31, 2020, for a total amount not to exceed \$1,031,580.00. The Agreement was subsequently executed.

On March 21, 2019, your Honorable Board approved a resolution authorizing the County to amend the Agreement ("First Amendment") by increasing the not-to-exceed amount by \$6,875.00, from an amount not-to exceed \$1,031,580.00 to a new total amount not-to-exceed \$1,038,455.00, to be applied to the 2019 budget within the Agreement. The First Amendment was subsequently executed.

On March 26, 2020, your Honorable Board approved a resolution authorizing the County to amend the Agreement ("Second Amendment") by increasing the not-to-exceed amount by \$17,398.00, from an amount not-to exceed \$1,038,455.00 to a new total amount not-to-exceed \$1,055,853.00, to be applied to the 2020 budget within the Agreement. The Second Amendment was subsequently executed.

Authority is now respectfully requested from your Honorable Board for the County to amend the Agreement ("Third Amendment") in order to increase the not-to-exceed amount by \$17,537.00, from an amount not to exceed \$1,055,853.00 to a new total amount not to exceed \$1,073,390.00. This additional funding will only be applied to the 2020 budget within the Agreement.

Except as specifically amended hereby, all other terms and conditions of the Agreement shall remain the same.

The proposed Third Amendment will serve a public purpose by providing additional funding for MSP to educate middle and high school students in an effort to end teen dating violence.

The goal and objective of the proposed Third Amendment is to provide additional funding for MSP to provide domestic violence education and training services.

The goal and objective of the proposed Third Amendment will be tracked and monitored by the Office for Women.

I respectfully recommend the adoption of the attached resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/17/2020 - JOAN COCCIARDI, SECRETARY

# RESOLUTION

Upon a communication from the Director of the Office for Women, be it hereby

**RESOLVED**, that the County of Westchester, acting by and through its Office for Women (the "County"), is hereby authorized to amend ("Third Amendment") an existing agreement (the "Agreement") with My Sisters' Place, Inc. ("MSP"), pursuant to which MSP was to provide domestic violence education and training services, for a term commencing on January 1, 2018 and continuing through December 31, 2020, for a total amount not to exceed \$1,055,853.00, in order to increase the not-to-exceed amount by \$17,537.00, from an amount not to exceed \$1,055,853.00 to a new total amount not to exceed \$1,073,390.00; and be it further

**RESOLVED**, that this additional funding will only be applied to the 2020 budget within the Agreement; and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions of the Agreement shall remain the same; and be it further

**RESOLVED**, that the Agreement, as amended by the Third Amendment, is subject to County appropriations; and be it further

**RESOLVED**, that the Agreement, as amended by the Third Amendment, is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to MSP, then MSP shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account(s) to be charged/credited:

FUND	DEPT	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year(s)
101	11	0900	4380	N/A	\$17,537	2020

**Budget Funding Year(s)** 2020                      **Start Date:** 1/1/2020                      **End Date:** 12/31/2020

(must match resolution)

**Funding Source:**                      Tax Dollars   \$17,537  

\$17,537    State Aid                                   

(must match resolution)                      Federal Aid

Other \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/17/2020 - JOAN COCCIARDI, SECRETARY