

**81390**

**TO:** Honorable Members of the Board of Acquisition and Contract

**FROM:** Robin Schlaff  
Director, Office for Women

**DATE:** December 10, 2020

**SUBJECT:** Authority to amend an agreement with Hudson Valley Justice Center, Inc., for the provision of legal assistance to poor and low-income Westchester County immigrant residents as well as conduct community outreach events and legal education seminars in Mount Vernon, for a term from January 1, 2020 to December 31, 2020, for a not-to-exceed amount of \$130,009.00, in order to increase the not-to-exceed amount of the agreement by \$6,207.00, to a new total not-to-exceed amount of \$136,216.00.

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On June 11, 2020, your Honorable Board approved a resolution authorizing the County of Westchester, acting by and through its Office for Women (the "County"), to enter into an agreement (the "Agreement") with Hudson Valley Justice Center, Inc. ("HVJC"), pursuant to which HVJC was to provide legal assistance to poor and low-income Westchester County immigrant residents as well as conduct community outreach events and legal education seminars in Mount Vernon, for a term commencing on January 1, 2020 and continuing through December 31, 2020, for an amount not to exceed \$130,009.00. The Agreement was subsequently executed.

Authority is now respectfully requested from your Honorable Board for the County to amend the Agreement ("First Amendment") in order to increase the not-to-exceed amount by \$6,207.00, from an amount not to exceed \$130,009.00 to a new total amount not to exceed \$136,216.00.

Except as specifically amended hereby, all other terms and conditions of the Agreement shall remain the same.

The proposed First Amendment will serve a public purpose by providing additional funding for HVJC to make available to immigrants legal and support services that they need and might otherwise be unable to obtain.

The goal and objective of the proposed First Amendment is to provide additional funding for HVJC to provide legal services, community outreach and legal education seminars in Mount Vernon.

The goal and objective of the proposed First Amendment will be tracked and monitored by the Office for Women.

I respectfully recommend the adoption of the attached resolution.

# RESOLUTION

Upon a communication from the Director of the Office for Women, be it hereby

**RESOLVED**, that the County of Westchester, acting by and through its Office for Women (the "County"), is hereby authorized to amend ("First Amendment") an existing agreement (the "Agreement") with Hudson Valley Justice Center, Inc. ("HVJC"), pursuant to which HVJC was to provide legal assistance to poor and low-income Westchester County immigrant residents as well as conduct community outreach events and legal education seminars in Mount Vernon, for a term commencing on January 1, 2020 and continuing through December 31, 2020, for an amount not to exceed \$130,009.00, in order to increase the not-to-exceed amount by \$6,207.00, from an amount not to exceed \$130,009.00 to a new total amount not to exceed \$136,216.00; and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions of the Agreement shall remain the same; and be it further

**RESOLVED**, that the Agreement, as amended by the First Amendment, is subject to County appropriations; and be it further

**RESOLVED**, that the Agreement, as amended by the First Amendment, is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to HVJC, then HVJC shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

FUND	DEPT	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year(s)
101	11	0900	4380	N/A	\$6,207	2020

**Budget Funding Year(s)** 2020

**Start Date:** 1/1/2020

**End Date:** 12/31/2020

(must match resolution)

**Funding Source:**

Tax Dollars \$6,207

State Aid \_\_\_\_\_

Federal Aid \_\_\_\_\_

Other \_\_\_\_\_

\$6,207

(must match resolution)