

**81248**

**DATE:** December 7, 2020

**TO:** Board of Acquisition and Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority for the County of Westchester to amend its agreement with the Family Service Society of Yonkers d/b/a JCY-Westchester Community Partners to provide Volunteer Recruitment and Recognition services for the program period commencing on January 1, 2020 and continuing through December 31, 2020 in order to increase funding thereunder by \$1,250.

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By resolution approved on February 13, 2020 (the "February 13th Resolution"), your Honorable Board, among other things, authorized the County acting by and through its Department of Senior Programs & Services (the "Department") to enter into an agreement (the "Agreement") with Family Service Society of Yonkers d/b/a JCY-Westchester Community Partners (the "Contractor") to provide Volunteer Recruitment and Recognition services (the "Program") in an amount not to exceed \$25,750 in County funds to be paid pursuant to an approved budget, for the program period commencing on January 1, 2020 and continuing through December 31, 2020, with the County having the sole option to renew the Agreement with the Contractor for up to four (4) additional one-year periods, subject to the prior approval of your Honorable Board. The Agreement was subsequently executed.

The Westchester County Board of Legislators has subsequently allocated additional funding for the Agreement by \$1,250 in County Tax funds, thereby increasing the not-to-exceed amount authorized under the Agreement from \$25,750 to \$27,000. Therefore, the County now seeks further authority from your Honorable Board to amend the Agreement in order to increase funding by \$1,250 in County Tax funds from an authorized amount not-to-exceed \$25,750 to an amount not-to-exceed \$27,000 (the "First Amendment").

Except as specifically amended as described herein, all other terms and conditions set forth in the Agreement shall remain in full force and effect.

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ

## RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

**RESOLVED,** that the County of Westchester (the "County") is hereby authorized to amend its agreement (the "Agreement") with Family Service Society of Yonkers d/b/a JCY-Westchester Community Partners (the "Contractor") to provide Volunteer Recruitment and Recognition services (the "Program") for the program period commencing on January 1, 2020 and continuing through December 31, 2020 in order to increase funds allocated by the Westchester County Board of Legislators thereunder by \$1,250 in County Tax funds from an authorized amount not to exceed \$25,750 in County Tax funds to an amount not to exceed \$27,000, to be paid pursuant to an approved budget (the "First Amendment"); and be it further

**RESOLVED,** that except as specifically amended hereby, all other terms and conditions set forth in the Agreement shall remain in full force and effect; and be it further

**RESOLVED,** that the County Executive or his duly authorized designee be and hereby is authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION  
APPROVED SOCIETY SECRETARY

Agreement: \$25,750  
 First Amendment \$1,250  
 Total \$27,000

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	11	0900	4380	N/A	\$1,250
Budget Funding Year(s) (must match resolution)	<u>2020</u>		Start Date	<u>1/1/2020</u>	End Date	<u>12/31/2020</u>
Funding Source		Tax Dollars	<u>\$1,250</u>			
		State Aid	<u>\$0</u>			
<u>\$1,250</u> (must match resolution)		Federal Aid	<u>\$0</u>			

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/17/2020 JOAN COCCIARDI, SECRETARY