

81238

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Robin Schlaff
Director, Office for Women

DATE: December 7, 2020

SUBJECT: Authority to amend an agreement with Women's Enterprise Development Center, Inc. to provide microenterprise training and assistance to poor and minority women by increasing the not-to-exceed amount by \$7,825.00.

On March 12, 2020, your Honorable Board approved a resolution authorizing the County of Westchester, acting by and through its Office for Women, (the "County") to enter into an agreement with Women's Enterprise Development Center, Inc. (the "Center"), pursuant to which it will provide microenterprise training and assistance to poor and minority women to assist them in reaching economic self-sufficiency, for a term commencing on January 1, 2020 and continuing through December 31, 2020, for an amount not-to-exceed exceed \$161,195.00 (the "Agreement"). The Agreement was subsequently executed.

Authority is now respectfully requested from your Honorable Board for the County to amend the Agreement by increasing the not-to-exceed amount by \$7,825.00, from an amount not-to-exceed \$161,195.00 to an amount not-to-exceed \$169,020.00.

Except as specifically amended hereby, all other terms and conditions of the Agreement shall remain the same.

The proposed amendment will serve a public purpose by providing additional funding for the Center to make available to poor and minority women entrepreneurial training and support services that they need and might otherwise be unable to obtain.

The goal and objective of the proposed amendment is to provide additional funding for the Center to provide workshops/seminars for women, one-on-one business counseling sessions, financial resource counseling and referrals, and Path to Entrepreneurship sessions.

The goal and objective of the proposed amendment will be tracked and monitored by the Office for Women.

I respectfully recommend the adoption of the attached resolution.

RESOLUTION

Upon a communication from the Director of the Office for Women, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Office for Women, (the "County") is hereby authorized to amend an agreement with Women's Enterprise Development Center, Inc. (the "Center"), pursuant to which the Center will provide microenterprise training and assistance to poor and minority women to assist them in reaching economic self-sufficiency, for a term commencing on January 1, 2020 and continuing through December 31, 2020, for an amount not-to-exceed exceed \$161,195.00 (the "Agreement"), in order to increase the not-to-exceed amount by \$7,825.00, from an amount not-to-exceed \$161,195.00 to an amount not-to-exceed \$169,020.00; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the Agreement shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

FUND	DEPT	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year(s)
101	11	0900	4380	N/A	\$7,825	2020

Budget Funding Year(s) 2020
(must match resolution)

Start Date: 1/1/2020

End Date: 12/31/2020

\$7,825

(must match resolution)

Funding Source:

Tax Dollars \$7,825

State Aid _____

Federal Aid _____

Other _____