



George Latimer
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

81213

DATE: December 4, 2020

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner of Social Services

RE: **Resolution authorizing the County of Westchester to amend an Agreement with the Child Care Council of Westchester, Inc. (“CCCW”) pursuant to which CCCW agreed to provide the services of a Subsidy Support Specialist to identify and assist eligible families with successful navigation through the child care subsidy system for the period from January 1, 2020 through December 31, 2020 in an amount not to exceed \$61,200, by increasing the not-to-exceed amount by an additional \$3,060.**

By resolution approved on June 25, 2020, your Honorable Board authorized the County of Westchester (“County”), acting by and through its Department of Social Services (“Department”), to enter into an Agreement with the Child Care Council of Westchester, Inc. (“CCCW”) whereby CCCW would provide the services of a Subsidy Support Specialist to identify and assist eligible families with successful navigation through the Child Care Subsidy System for the period from January 1, 2020 through December 31, 2020 in an amount not to exceed \$61,200 to be paid pursuant to an approved budget and subject to appropriation (the “Agreement”). The Agreement was subsequently executed.

The BOL recently added \$3,060 in additional funding to this contract. Accordingly, authority is now requested to amend the Agreement with CCCW by increasing the total amount not-to-exceed thereunder by an additional \$3,060, from an amount not-to-exceed \$61,200, to a new amount not-to exceed of \$64,260.

Except as otherwise specifically amended hereby, all remaining terms and conditions set forth in the Agreement shall remain in full force and effect.

The services provided pursuant to this Agreement serve a **Public Purpose** by providing information and linkage to the eligible families who can take advantage of the existing Child Care Subsidy Support Services to receive quality and safe child care providers, thereby eliminating the impediment to seeking full time employment by this population.

The **goals and objectives** of the Agreement are as follows:

- 1: Increase eligible families' awareness of the Child Care Subsidy Program
- 2: Assist families in successfully navigating the Child Care Subsidy system
- 3: Assist with child care/after school programs and providers
- 4: Increase families' awareness of their child care options and the importance of quality
- 5: Assist with communication between the Department of Social Services (DSS) Child Care Subsidy Unit and the child care/after school programs and providers

The **goals and objectives will be tracked and monitored** to evaluate success through the monitoring of established performance measurement indicators developed by the Department. They include, but not limited to, review of various reports submitted by the Council and onsite visits.

The goals and objectives are in the best interests of the County in terms of fiscal responsibility in that the targeted population can take advantage of the existing Child Care Subsidy Support Services to receive quality and safe child care providers and thereby eliminate the impediment to seeking full time employment which in turn brings financial advantage to this population and the County as well.

The authority to exempt the procurement of this amendment to the Agreement from the requirements of the Westchester County Procurement Policy and Procedures pursuant to Section 3(a) xxi has been requested through a separate resolution of even date herewith.

Approval of the attached Resolution is most respectfully requested.

KMM/TL/jpg
Attachment

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to amend an agreement with the Child Care Council of Westchester, Inc. (“CCCW”) pursuant to which CCCW agreed to provide the services of a Subsidy Support Specialist to identify and assist eligible families with successful navigation through the Child Care Subsidy System for the period from January 1, 2020 through December 31, 2020 in an amount not to exceed \$61,200 to be paid pursuant to an approved budget (the “Agreement”), by increasing the total not-to-exceed amount authorized thereunder by an additional \$3,060, from an amount not-to exceed \$61,200 to a new amount not-to-exceed \$64,260; and be it further

RESOLVED, that except as otherwise specifically amended hereby, all remaining terms and conditions set forth in the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute any documents necessary to implement the Resolution.

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2020	101	11	0900	4380	-----	\$3,060

Budget Funding Year(s): 2020
(must match resolution)

Start Date: 01/01/2020

End Date: 12/31/2020

Funding Source

Tax Dollars: 100%

State Aid: 0%

\$3,060.00

Federal Aid: 0%

(must match resolution) Other: