

81208

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Robin Schlaff
Director, Office for Women

DATE: December 4, 2020

SUBJECT: Authority to amend an agreement with The Guidance Center of Westchester, Inc. to provide childcare services in New Rochelle by increasing the not-to-exceed amount by \$3,147.00.

On March 12, 2020, your Honorable Board approved a resolution authorizing the County of Westchester, acting by and through its Office for Women, (the "County") to enter into an agreement with The Guidance Center of Westchester, Inc., through its Children's Center (the "Guidance Center"), pursuant to which it will provide child care in the Court House in New Rochelle, for a term commencing on January 1, 2020 and continuing through December 31, 2020, for an amount not to exceed \$64,825.00 (the "Agreement"). The Agreement was subsequently executed.

On July 23, 2020, your Honorable Board approved a resolution authorizing the County to amend the Agreement by expanding the scope of services to include additional childcare services for children of essential workers at the Guidance Center's Childcare Center in New Rochelle (the "First Amendment"). The First Amendment was subsequently executed.

Authority is now respectfully requested from your Honorable Board for the County to amend the Agreement once again by increasing the not-to-exceed amount by \$3,147.00, from an amount not-to-exceed \$64,825.00 to an amount not-to-exceed \$67,972.00 (the "Second Amendment"). This additional funding will only be applied to the 2020 budget within the Agreement.

Except as specifically amended hereby, all other terms and conditions of the Agreement shall remain the same.

The proposed Second Amendment will serve a public purpose by providing additional funding for the Guidance Center to make available childcare services for children of essential workers and others in New Rochelle.

The goal and objective of the proposed Second Amendment is to provide additional funding for the Guidance Center to provide childcare services in New Rochelle.

The goal and objective of the proposed Second Amendment will be tracked and monitored by the Office for Women.

I respectfully recommend the adoption of the attached resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/10/2020 - LISA MRIJAJ, SECRETARY

RESOLUTION

Upon a communication from the Director of the Office for Women, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Office for Women, is hereby authorized to amend an agreement with The Guidance Center of Westchester, Inc., through its Children’s Center (the “Guidance Center”) pursuant to which the Guidance Center will provide childcare services in New Rochelle, for a term commencing on January 1, 2020 and continuing through December 31, 2020, for an amount not to exceed \$64,825.00 (the “Agreement”), in order to increase the not-to-exceed amount by \$3,147.00, from an amount not-to-exceed \$64,825.00 to an amount not-to-exceed \$67,972.00; and be it further

RESOLVED, that this additional funding will only be applied to the 2020 budget within the Agreement; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the Agreement shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account(s) to be charged/credited:

FUND	DEPT	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year(s)
101	11	0900	4380	N/A	\$3,147	2020

Budget Funding Year(s) 2020

(must match resolution)

Start Date: 1/1/2020

End Date: 12/31/2020

\$3,147

(must match resolution)

Funding Source:

Tax Dollars \$3,147

State Aid _____

Federal Aid _____

Other _____