

**81205**

**TO:** Honorable Members of the Board of Acquisition and Contract

**FROM:** Robin Schlaff  
Director, Office for Women

**DATE:** December 4, 2020

**SUBJECT:** Authority to amend an agreement with Legal Services of the Hudson Valley to provide civil legal services to poor and low-income Westchester County residents in Peekskill and New Rochelle by increasing the not-to-exceed amount by \$7,625.00.

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On April 2, 2020, your Honorable Board approved a resolution authorizing the County of Westchester, acting by and through its Office for Women, (the "County") to enter into an agreement with Legal Services of the Hudson Valley ("LSHV"), pursuant to which it will provide legal services to poor and low-income Westchester County residents in Peekskill and New Rochelle, for a term commencing on January 1, 2020 and continuing through December 31, 2020, for an amount not-to-exceed \$157,065.00 (the "Agreement"). The Agreement was subsequently executed.

Authority is now respectfully requested from your Honorable Board for the County to amend the Agreement by increasing the not-to-exceed amount by \$7,625.00, from an amount not-to-exceed \$157,065.00 to an amount not-to-exceed \$164,690.00.

Except as specifically amended hereby, all other terms and conditions of the Agreement shall remain the same.

The proposed amendment will serve a public purpose by providing additional funding for LSHV to make available to Westchester residents legal services that they need and might otherwise be unable to obtain.

The goal and objective of the proposed amendment is to provide additional funding for LSHV to provide legal services to poor and low-income Westchester County residents in Peekskill and New Rochelle.

The goal and objective of the proposed amendment will be tracked and monitored by the Office for Women.

I respectfully recommend the adoption of the attached resolution.

# RESOLUTION

Upon a communication from the Director of the Office for Women, be it hereby

**RESOLVED**, that the County of Westchester, acting by and through its Office for Women, (the "County") is hereby authorized to amend an agreement with Legal Services of the Hudson Valley ("LSHV") pursuant to which LSHV will provide legal services to poor and low-income Westchester County residents in Peekskill and New Rochelle, for a term commencing on January 1, 2020 and continuing through December 31, 2020, for an amount not-to-exceed exceed \$157,065.00 (the "Agreement"), in order to increase the not-to-exceed amount by \$7,625.00, from an amount not-to-exceed \$157,065.00 to an amount not-to-exceed \$164,690.00; and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions of the Agreement shall remain the same; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

FUND	DEPT	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year(s)
101	11	0900	4380	N/A	\$7,625	2020

**Budget Funding Year(s)** 2020  
(must match resolution)

**Start Date:** 1/1/2020

**End Date:** 12/31/2020

\$7,625  
(must match resolution)

**Funding Source:**

Tax Dollars \$7,625  
 State Aid \_\_\_\_\_  
 Federal Aid \_\_\_\_\_  
 Other \_\_\_\_\_