

**80894**

November 20, 2020

TO: Board of Acquisition and Contract

FROM: **Thomas.A.Gleason**  
Acting Commissioner-Sheriff of Public Safety

SUBJECT: Resolution to Award to the Low Bidder  
Contract No. DPS 20-400  
Maintenance Service  
Firing Range  
2 Dana Road  
Valhalla Campus, Valhalla, New York  
Contractor: GIGI Environmental LLC  
Amount: \$370,660.00

On October 21, 2020, the County of Westchester ("County") received and opened two (2) bids for Contract No. 20-400, for a term of three (3) years, for the provision of Maintenance Service at the County's Firing Range, located at 2 Dana Road, Valhalla Campus, Valhalla, New York (the "Firing Range").

A total of two (2) contractors submitted bids for this project, as follows: (1) GIGI Environmental LLC, and (2) Jupiter Environmental Services Inc. The project was advertised on the Empire State Purchasing Group website and was viewed by 195 entities on the Empire State Purchasing Group website.

The bids were reviewed by the Department Public Safety (the "Department") and it was determined that GIGI Environmental LLC ("Gigi Environmental") submitted the lowest responsible bid in the amount of \$370,660.00 for an agreement ("Agreement") with the County for a term of the 3 years, with the County having the sole option to extend the term of the Agreement for one (1) additional two (2) year term.

Gigi Environmental has been investigated and it has been found that Gigi Environmental:

- Performed satisfactory work in the past for the County.  
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

Capital Budget  
 Non-Recurring Budget  
 Operating Budget  
 Other

Award to Gigi Environmental  
Contract No. 20-400  
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This proposed Agreement is in the public's best interest and will serve a public purpose as it will provide for weekly and quarterly maintenance services and other services for the Firing Range, thereby allowing the County and other law enforcement officers to participate in firearms training in an environment that minimizes their and the environment's exposure to lead and other contaminants.

The goals and objectives of the proposed Agreement is for the contractor to perform maintenance services at the County Firing Range in a more cost effective manner than having police officers perform weekly and quarterly cleanings. The Agreement will be tracked and monitored by the Commanding Officers of the Department's Firing Range.

Therefore, it is my recommendation that Contract No. DPS 20-400 be awarded to GIGI Environmental LLC, in an amount not to exceed Three Hundred Seven Thousand, Six Hundred and Sixty and 00/100 Dollars (\$370,660.00).

TAG/CMC

APPROVED BOARD OF ACQUISITION & CONTRACTS 12/17/2020 JOAN COCCIANI, SECRETARY

# RESOLUTION

Upon communication from the Commissioner-Sheriff of Public Safety, be it

**RESOLVED**, that Contract No. DPS 20-400 for Maintenance Service at the County of Westchester’s Firing Range, 2 Dana Road, Valhalla Campus, Valhalla, New York be and is hereby awarded by the County of Westchester to the lowest responsible bidder, GIGI Environmental LLC (“Gigi Environmental”), 60-08 74th Street, Middle Village, New York 11379, in the amount of \$370,660.00; and be it further

**RESOLVED**, that as set forth in the Contract No. DPS 20-400 bid specifications this contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to Gigi Environmental, then Gigi Environmental shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Dollars
2021	101	38	3000	4380	\$123,553.34
2022	101	38	3000	4380	\$123,553.33
2023	101	38	3000	4380	\$123,553.33

Budget Funding Year(s) 2021-2023 Start Date: January 1, 2021 End Date: December 31, 2023  
 (must match resolution)

Funding Source: Tax Dollars 100% County Contractor Federal I.D. No./  
 Social Security No.: 46-4996327  
 State Aid \_\_\_\_\_  
\$370,660.00 Federal Aid \_\_\_\_\_ Vendor No.: \_\_\_\_\_  
 (must match resolution) Other \_\_\_\_\_ Encumbrance No.: \_\_\_\_\_