

80847

DATE: November 18, 2020

TO: Board of Acquisition and Contract

FROM: Sherlita Amler, M.D.
Commissioner of Health

RE: Authorization to enter into an Agreement with the The Execu Search Group, LLC for the provision of Registered Nurses and Nurse Practitioners to be vaccinators for community flu clinics, to collect COVID test samples and test them, to serve as COVID case investigators, and to possibly administer COVID vaccines, for a term commencing upon execution and continuing for a period of one (1) year thereafter, in an amount not-to-exceed \$150,000, payable at rates not-to-exceed those specified in Execu Search's New York State Office of General Service's ("NYSOGS") Contract # PS67885.

Authority is requested for the County of Westchester (the "County") to enter into an agreement (the "Agreement") with The Execu Search Group, LLC ("Execu Search"), pursuant to which Execu Search will provide the County's Department of Health ("WCDH") with Registered Nurses (RNs) and Nurse Practitioners ("NPs") to be vaccinators for community flu clinics, to collect COVID test samples and test them, to serve as COVID case investigators, and to possibly administer COVID vaccines (the "Services"), for a term commencing upon execution and continuing for a period of one (1) year thereafter (the "Agreement").

In consideration for providing the RNs and NPs to provide the Services, the County will pay Execu Search a total aggregate amount not-to-exceed \$150,000, at rates not-to-exceed those specified in Execu Search's NYSOGS Contract # PS67885.

The County determined that it was most prudent to procure the services from Execu Search and to do so through Execu Search's NYSOGS Contract # PS67885, pursuant to New York General Municipal Law 104.

The proposed Agreement will serve a public purpose in protecting the public health of County residents by ensuring that as many County residents as possible are vaccinated for the flu, thereby possibly preventing a flu pandemic, and are provided COVID testing to mitigate the spread of COVID during the recent infection rate increase.

The goals and objectives of the proposed Agreement are to provide for additional RNs and NPs that the County does not have, who will assist the WCDH in staffing community flu clinics, collecting nasal pharyngeal specimens for COVID testing, facilitating COVID case investigations, thereby actively addressing the recent increase in COVID cases.

During this pandemic, it is even more important for people to be vaccinated against flu now given that the symptoms of the flu are common to COVID and to increase the number of persons to be tested for COVID and vaccinated for COVID if and when the WCDH has a role.

The goals and objectives of the proposed Agreement will be tracked and monitored by the staff of the WCDH.

The proposed Agreement is exempt from the County's Procurement Policy pursuant to Section 3(a)(i) thereof, based on the County's use of Execu Search's NYSOGS Contract # PS67385 as the basis for its procurement, as described above.

Accordingly, the attached resolution is submitted for your consideration.

SA/RR/DC/jpg
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/19/2020 - LISA MRIJAJ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Health, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Health, is hereby authorized to enter into an agreement (the "Agreement") with the The Execu Search Group, LLC ("Execu Search") pursuant to which Execu Search will provide the County with Registered Nurses ("RNs") and Nurse Practitioners ("NPs") to be vaccinators for community flu clinics, to collect COVID test samples and test them, to serve as COVID case investigators, and to possibly administer COVID vaccines (the "Services"), for a term commencing upon execution and continuing for a period of one (1) year thereafter; and be it further

RESOLVED, that in consideration for providing the RNs and NPs to provide the Services, the County will pay Execu Search a total aggregate amount not-to-exceed \$150,000, at rates not-to-exceed those specified in Execu Search's NY SOGS Contract # PS67885; and, be it further

RESOLVED, that this agreement is subject to County appropriations; and be it further

RESOLVED, that this agreement is also subject to further financial analysis of the impact of the New York State Budget ("State Budget") proposed and adopted during the term of the agreement. The agreement shall contain a provision that the County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of the State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s) to conduct an analysis of the impacts of any State Budget on County finances. After such analysis, the County shall retain the right to either terminate the agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to WCHCC, then WCHCC shall have the right to terminate the agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute and deliver any and all documents and to take all action necessary and appropriate to effectuate the purposes hereof.

Original Agreement \$
 First Amendment \$
 Second Amendment \$
This Amendment \$
 TOTAL \$

Agreement #

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
		101	27	0010	4380	

Budget Funding Year(s) (must match resolution) 2021 Start Date Upon execution End Date To a Period One (1) year thereafter

Funding Source Tax Dollars \$96,000
 State Aid \$54,000
\$150,000
 (must match resolution) Federal Aid _____
 Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 1/19/2020 - LISA MRIJAJ, SECRETARY