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TO: Board of Acquisition and Contract

FROM: Vincent F. Kopicki, P.E.
Commissioner of Environmental Facilities

DATE: November 18, 2020

Subject: First Amendment to Contract No. EF-1904
Resolution to authorize the County of Westchester to amend an Agreement with Greeley & Hansen LLC for the 5 year Chemical Bulk Storage (CBS) Inspection and Design services for the Department of Environmental Facilities, in order to extend the period of the Agreement to July 31, 2021 at no additional cost.

Pursuant to a Resolution approved on June 13, 2019, the County of Westchester (“County”) entered into Agreement No. EF-1904 with Greeley & Hansen LLC (“G&H”), 111 Broadway # 2101, New York, 10006, commencing on August 1, 2019, wherein G&H was to provide inspection and design services for the various types of tanks (“Agreement”).

Authority is now requested to amend the Agreement to extend the term to account for delays associated with the impact of the coronavirus (“Covid-19”) pandemic. The extension for this Agreement is required as a result of the delays associated with staffing issues that have arisen due to Covid-19 and also because the County has not been able to give G&H the necessary access to the chemical storage tanks for evaluating repairs of various deficiencies documented by the tank inspection reports because of Covid-19.

The attached Resolution for Amendment No. 1 has been prepared to extend the contract end date and will provide the Consultant additional time to complete all the contract work.

Attached is a Resolution requesting an extension of the agreement until July 31, 2021, with no increase in the not to exceed amount of \$150,000.00.

The intent of this amendment is to allow the Consultant sufficient time to complete the entire scope of contract work. Department representatives will continue to track and monitor the Consultant’s work and verify the work is in accordance with the contract documents.

Approval by the Board of Acquisition and Contract is respectfully requested.

RESOLUTION

Contract No. EF-1904 First Amendment

Upon a communication from the Commissioner of Environmental Facilities, be it hereby

RESOLVED, That the agreement between the County of Westchester, acting by and through its Department of Environmental Facilities, ("County") and Greeley & Hansen LLC, 111 Broadway # 2101, New York, NY 10006 in connection with the 5 year Chemical Bulk Storage (CBS) Inspection and Design services for the Department of Environmental Facilities ("the Agreement"), be amended to extend the term through July 31, 2021; and be it further

RESOLVED, that all other provisions of the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Original Agreement	\$150,000.00
This Amendment	\$0.00
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TOTAL	\$150,000.00

Agreement No. EF-1904 (First Amendment)

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
			N/A			N/A

Budget Funding Year(s) N/A Start Date: 08/01/2019 End Date: 07/31/21
 (must match resolution)

Funding Source: Tax Dollars N/A
 State Aid _____
\$ N/A Federal Aid _____
 (must match resolution) Other _____