

80822

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Honorable George Latimer
Westchester County Executive

Robin Schlaff
Director, Office for Women

DATE: November 20, 2020

SUBJECT: Amending a resolution that authorized the County of Westchester to enter into an agreement with Women's Enterprise Development Center, Inc., pursuant to which it will assist Minority and Women-Owned Business Enterprises that have been negatively impacted by COVID-19, in order to increase the authorized not-to-exceed amount for the agreement by \$102,596.00.

By a resolution approved on September 24, 2020 (the "Original Resolution"), your Honorable Board authorized the County of Westchester, acting by and through its Office for Women, (the "County") to enter into an agreement with Women's Enterprise Development Center, Inc. (the "Center"), pursuant to which the Center will assist Minority and Women-Owned Business Enterprises ("MWBES") that have been negatively impacted by COVID-19 and that are threatened with dissolution, for an amount not-to-exceed One Hundred Ninety-Six Thousand Dollars (\$196,000.00), payable monthly, pursuant to an approved budget, for a term commencing on September 28, 2020 and continuing through December 30, 2020 (the "Agreement"). The Agreement has not yet been executed.

There are a significant number of MWBEs that have been negatively impacted by COVID-19 and that are threatened with dissolution, and that could therefore be assisted by the Center under the Agreement if there were additional funds available. Therefore, the County has determined that it would be prudent to increase the authorized not-to-exceed amount of the Agreement and thereby increase the capacity of the Center to assist such MWBEs under the Agreement.

Accordingly, the County respectfully requests that your Honorable Board amend the Original Resolution in order to increase the authorized not-to-exceed amount for the Agreement by \$102,596.00 by modifying the authorized not-to-exceed amount in the first 'RESOLVED' clause from "One Hundred Ninety-Six Thousand Dollars (\$196,000.00)" to "Two Hundred Ninety-Eight Thousand Five Hundred Ninety-Six Dollars (\$298,596.00)".

Except as described above, all terms and conditions of the Original Resolution shall remain in full force and effect.

We respectfully recommend the adoption of the attached resolution.

RS/SEB/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/25/2020 - JOAN COCCIARDI, SECRETARY

RESOLUTION

Upon a communication from the Westchester County Executive and the Director of the Office for Women, be it hereby

RESOLVED, that that the resolution approved on September 24, 2020 (the “Original Resolution”), which authorized the County of Westchester, acting by and through its Office for Women, (the “County”) to enter into an agreement with Women’s Enterprise Development Center, Inc. (the “Center”), pursuant to which the Center will assist Minority and Women-Owned Business Enterprises (“MWBEs”) that have been negatively impacted by COVID-19 and that are threatened with dissolution, for an amount not-to-exceed One Hundred Ninety-Six Thousand Dollars (\$196,000.00), payable monthly, pursuant to an approved budget, for a term commencing on September 28, 2020 and continuing through December 30, 2020, (the “Agreement”) is hereby amended to increase the authorized not-to-exceed amount for the Agreement by \$102,596.00 by replacing the following text within the first ‘RESOLVED’ clause:

“One Hundred Ninety-Six Thousand Dollars (\$196,000.00)”

with the following text:

“Two Hundred Ninety-Eight Thousand Five Hundred Ninety-Six Dollars (\$298,596.00)”

; and be it further

RESOLVED, that except as hereby authorized to be amended, all terms and conditions of the Original Resolution shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is empowered to execute all documents and take all actions necessary to effect the purpose of this resolution.

Account to be charged/credited:

Fund	Dept	Major Program, Program & Phase, or Unit	Object/ Sub Object	Trust Account	Dollars	Funding Year
101	11	0900	4998	N/A	\$102,596.00	2020

Budget Funding Year(s) 2020
(must match resolution)

Start Date: 9/28/2020 **End Date:** 12/30/2020

\$102,596.00
(must match resolution)

Funding Source: Tax Dollars \$102,596.00
State Aid _____
Federal Aid _____
Other _____