

80808

DATE: November 17, 2020

TO: Board of Acquisition and Contract

FROM: Marguerite Beirne
Chief Information Officer
Department of Information Technology

SUBJECT: Resolution authorizing the County of Westchester (“County”) to enter into a grant agreement with the State of New York, for a term commencing on April 1, 2018 and terminating on March 31, 2023, pursuant to which the State will grant \$295,750.00 to the County and the County will implement the “Westchester Shares” Shared Services Portal Project (Agreement No. IT-1676).

The attached resolution, if approved by your Honorable Board, would authorize the County, acting by and through the Department of Information Technology (the “Department”) to enter into an agreement (the “Agreement”) with the State of New York, acting through its Department of State (the “State”), for a term commencing on April 1, 2018 and terminating on March 31, 2023, pursuant to which the State will grant \$295,750.00 to the County and the County will implement the “Westchester Shares” Shared Services Portal Project (the “Project”).

The project will create a portal whereby the County and local municipalities can work together to share equipment and services and fund projects that improve services while reducing costs to taxpayers. The portal will foster intermunicipal collaboration by providing a means for municipalities to share equipment and services by working together on solutions to common problems. The County will lead the project team and retain the necessary consulting services. Under the direction of the County, consultants will be selected by a competitive Requests for Proposal process to design and implement the system, including selecting the appropriate technologies to utilize. The consultant(s) will document the system design, including installation, operating and maintenance requirements and all associated costs.

The Agreement shall contain the following provision whereby the County will indemnify the State (the County is referred to as the “Contractor”):

“The Contractor shall be solely responsible and answerable in damages for any and all accidents and/or injuries to persons (including death) or property arising

out of or related to the services to be rendered by the Contractor or its subcontractors pursuant to this Master Contract. The Contractor shall indemnify and hold harmless the State and its officers and employees from claims, suits, actions damages and cost of every nature arising out of the provision of services pursuant to the Master Contract.”

The public purpose of the Agreement is to reduce costs to taxpayers and improve services through the use of a portal whereby the County and local municipalities can work together to share equipment and services.

The goals and objectives of the Agreement are to create and implement the “Westchester Shares” Shared Services Portal and to utilize it reduce costs to taxpayers and improve services. The Department will monitor and report the progress of this Agreement in quarterly progress reports provided to the State.

I certify that my department, a) has copies of, or access to, applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the “Grant Terms”), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

Accordingly, I recommend and urge your Honorable Board’s approval of the annexed Resolution authorizing the County to enter into this grant agreement.

Attachment

MB/SEF/jrc

RESOLUTION

Upon a communication from the Chief Information Officer, be it hereby

RESOLVED, that the County of Westchester (the “County”) is authorized to enter into an agreement (the “Agreement”) with the State of New York, acting through its Department of State (the “State”), for a term commencing on April 1, 2018 and terminating on March 31, 2023, pursuant to which the State will grant \$295,750.00 to the County and the County will implement the “Westchester Shares” Shared Services Portal Project (the “Project”); and be it further

RESOLVED, that the Agreement shall contain the following provision whereby the County will indemnify the State (the County is referred to as the “Contractor”):

“The Contractor shall be solely responsible and answerable in damages for any and all accidents and/or injuries to persons (including death) or property arising out of or related to the services to be rendered by the Contractor or its subcontractors pursuant to this Master Contract. The Contractor shall indemnify and hold harmless the State and its officers and employees from claims, suits, actions damages and cost of every nature arising out of the provision of services pursuant to the Master Contract.” ; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary and appropriate to effectuate the purposes hereof.

Account to be
Charged/Credited Agreement No. IT-1676

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	16	6000	9854		\$174,617 (2020)
101	16	6000	9854		\$121,133 (2021)

Budget Funding Year(s) 2018-2023 Start Date April 1, 2018 End Date March 31, 2023
(must match resolution)

Funding Source Tax Dollars _____

State Aid \$295,750.00

\$295,750.00
(must match resolution) Federal Aid _____

Other _____

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