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TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: October 27, 2020

SUBJECT: Change Order No. 1
Contract No. 15-202
Janitorial Services at 450 Saw Mill River Road
Ardsley, New York

Contractor: New York State Industries for the Disabled, Inc.
Amount of Change Order No. 1: \$12,337.14

On March 12, 2015, your Honorable Board authorized the County of Westchester (the "County"), acting by and through the Department of Public Works and Transportation (the "Department") to enter into Contract No. 15-202 with the New York State Industries for the Disabled, Inc. ("NYSID"), 11 Columbia Circle Drive, Albany, New York 12203, as a preferred source, for the provision of Janitorial Services at 450 Saw Mill River Road, Ardsley, New York. The contract is for a five (5) year term commencing on April 1, 2015 and terminating on March 31, 2020, pursuant to the contract specifications, in an amount not to exceed \$340,723.41, subject to appropriations. The contract was subsequently executed.

The contract has a provision for an Escalation and CPI for All Urban Consumers (CPI-U) 1967=100 (Unadjusted), (hereinafter referred to as the "Escalation and CPI-U Allowance") comprised of a total not to exceed amount to be utilized in the event that the New York State Department of Labor increases the Prevailing Wage Rates during the term of the contract. Any such increases shall be effective on July 1st of each year, and the amount paid for any such increases shall be deducted from the total amount of the Escalation and CPI-U Allowance. The Escalation and CPI-U Allowance shall also be utilized in the event of any increase in the cost of NYSID's supplies should the Consumer Price Index increase during the term of the contract.

NYSID has informed the County that due to an increase in the Escalation and CPI Allowance from \$6,326.80 per month to \$6,618.06 per month for the period July 1, 2019 through March 31, 2020, authority is requested to increase the total amount of Contract No. 15-202 by \$12,337.14, from \$340,723.41 to a new total not to exceed amount of \$353,060.55.

This Change Order is in the public's best interest because it will enhance the upkeep, maintenance and cleanliness of the facility and promote the health, safety and general welfare of employees and the general public, as well as providing an environmental benefit through the utilization of "Green" cleaning products.

This Change Order has been reviewed by the Law Department and a proposed form of resolution is attached hereto for your approval.

Approval is recommended.

