



Benjamin Boykin II  
Chairman,  
Westchester County  
Board of Legislators

## **ID #80214**

DATE: October 13, 2020

TO: The Honorable Board of Acquisition and Contract

FROM: Honorable Benjamin Boykin II  
Chairman, Westchester County Board of Legislators

SUBJECT: Authority to enter into an agreement with Westchester Community Opportunity Program, Inc. for Career & Training Initiative program at three of its Community Action Partnership Centers located in New Rochelle, Tarrytown and Ossining, New York, for a term from January 1, 2020 through December 31, 2020, for an amount not-to-exceed \$50,000.00.

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Authority is hereby requested from your Honorable Board for the County of Westchester (the "County"), to enter into an agreement (the "Agreement") with Westchester Community Opportunity Program, Inc. (the "WestCop"), pursuant to which WestCop would provide a Career & Training Initiative program with Career Counselors/Job Developer at three (3) of its Community Action Partnership Centers located in New Rochelle, Tarrytown and Ossining, New York, for an amount not-to-exceed \$50,000.00, payable in one lump sum upon execution of the Agreement, pursuant to an approved budget, for a term commencing on January 1, 2020 and continuing through December 31, 2020.

Pursuant to the Agreement, WestCop would, among other things, provide job preparation and career development to residents that will enable each participant to find work, enter college or qualified occupational skills training; and or to secure the next appropriate level of higher education.

WestCop's mission is to provide services to individuals and families at risk of becoming dependent on the County's social services ("Social Services"), either partially or wholly. It has significant experience and success with its on-going programs that have significantly reduced the financial burden on the County by slowing the rate of entry and lowering the rate of recidivism for Social Services.

The goals and objectives of this Agreement are to increase the number of individuals and families WestCop serves and to reduce their need on the County's Department of Social Services support.

Authority to exempt the proposed Agreement from the requirements of the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof, has been submitted for your Board's consideration under a separate resolution.

We respectfully recommend the adoption of the attached resolution.

BB/CMC

Encl.

## RESOLUTION

Upon a communication from the Chairman of the Westchester County Board of Legislators, it is hereby:

**RESOLVED**, that the County of Westchester is hereby authorized to enter into an agreement (the "Agreement") with Westchester Community Opportunity Program, Inc. (the "WestCop"), pursuant to which WestCop will provide Career & Training Initiative program with Career Counselors/Job Developer at three (3) of its Community Action Partnership Centers located in New Rochelle, Tarrytown and Ossining, New York, for a term commencing on January 1, 2020 and continuing through December 31, 2020; and be it further

**RESOLVED**, that in consideration for the services to be rendered, WestCop will be paid an amount not to exceed \$50,000.00, in one lump sum upon execution of the Agreement, pursuant to an approved budget; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to WestCop, then WestCop shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the Chairman of the Westchester County Board of Legislators, or his duly authorized designee, is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be charged/credited:

Fund	Dept.	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Sub-Unit	Dollars	Funding Year
101	52	2508	5100	0010	\$50,000.00	2020

Budget Funding Year(s) 2020  
(must match resolution)

Start Date: 1/1/2020

End Date: 12/31/2020

\$50,000.00

(must match resolution)

Funding Source:

Tax Dollars \$50,000.00

State Aid \_\_\_\_\_

Federal Aid \_\_\_\_\_

Other \_\_\_\_\_