

79985

Date: October 6, 2020

To: The Honorable Board of Acquisition and Contract

From: Marguerite Beirne
Chief Information Officer

Re: Resolution authorizing an amendment to an agreement with Granicus, LLC (IT-1664) to provide various software modules as a Software-as-a-Service solution to automate and manage business processes for a three-year term, in order to provide for additional services and increase the total amount by \$148,242.90, from \$159,798.20 to a new total not-to-exceed contract amount of \$308,041.10.

On July 23, 2020, your Honorable Board approved a Resolution (the “July 23rd Resolution”) authorizing the County of Westchester (“County”) to enter into an agreement with Granicus, LLC (“Granicus”) to provide various software modules as a Software-as-a-Service (SaaS) solution to automate and manage business processes for a three-year term commencing upon execution for a total amount not-to-exceed \$140,118.20 payable pursuant to an approved budget and subject to appropriation (“Agreement”).

On August 20, 2020, your Honorable Board amended the July 23rd Resolution to specify a total amount not-to-exceed \$159,798.20 payable pursuant to an approved budget and subject to appropriation, with a not to exceed amount for each year of the contract as follows:

Year 1	\$63,264.00
Year 2	\$46,634.88
Year 3	\$49,899.32

The County proposes to amend the Agreement to include two additional software modules (govServices Essentials and Government Transparency) and increase the total not-to-exceed amount from \$159,798.20 to \$308,041.10, payable pursuant to an approved budget and subject to appropriation, with an amended not to exceed amount for each year of the contract as follows:

One-time fee	\$47,860.00
Year 1	\$81,264.00
Year 2	\$86,608.08
<u>Year 3</u>	<u>\$92,309.02</u>
	\$308,041.10

The goals and objectives of the Agreement are to increase transparency and streamline government operations through new video streaming and constituent tracking services provided through the additional software modules (govServices Essentials and Government Transparency) being procured.

All other terms and conditions of the Agreement will remain unchanged. Accordingly, your favorable action on the annexed amended Resolution is most respectfully urged and recommended.

MB/DLV/dv

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION
10/15/2020
USA MARIJAJ, SECRETARY

RESOLUTION

Upon a communication from Chief Information Officer, be it hereby

RESOLVED, that the County of Westchester is authorized to amend an agreement with Granicus, LLC to provide various software modules as a Software-as-a-Service solution to automate and manage business processes for a three-year term, in order to provide for two additional software modules (govServices Essentials and Government Transparency) and increase the total amount not-to-exceed from \$159,798.20 to \$308,041.10, payable pursuant to an approved budget and subject to appropriation, with a not to exceed amount for each year of the contract as follows:

One-time fee	\$47,860.00
Year 1	\$81,264.00
Year 2	\$86,608.08
<u>Year 3</u>	<u>\$92,309.02</u>
	\$308,041.10; and be it further

RESOLVED, that all other terms and conditions of the agreement shall remain unchanged; and be it further

RESOLVED, that the County Executive or his duly appointed designee be, and hereby is, authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Original Agreement:	\$159,798.20
<u>First Amendment:</u>	<u>\$148,242.90</u>
Total:	\$308,041.10

Account to be Charged/credited	Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	2020	101	16	6100	4998		\$65,860.00
	2021	101	16	6100	4070		\$39,973.20
	2022	101	16	6100	4070		\$42,409.70

Budget Funding Year(s) 2020-2022 Start Date August 1, 2020 End Date July 31, 2022
 (must match resolution)

Funding Source	Tax Dollars	<u>\$82,382.90</u>
	State Aid	_____
<u>\$148,242.90</u>	Federal Aid	<u>\$65,860</u>
(must match resolution)	Other	_____