

79817

TO: Board of Acquisition and Contract
FROM: Hugh J. Greechan, Jr., PE
Commissioner of Public Works and Transportation
DATE: October 6, 2020
SUBJECT: Authorization to extend the term of Agreement No. 15-939 with ARCADIS of New York, Inc. retroactively from December 31, 2019 until December 31, 2021

Authority of your Honorable Board is requested to extend the term of Agreement No. 15-939 (the "Agreement") between the County of Westchester (the "County") and ARCADIS of New York, Inc. (the "Consultant"), 44 South Broadway, 9th Floor, White Plains, New York 10601, for the provision of engineering services associated with the Asset Management Pilot Program, Port Chester Wastewater Treatment Plant, Port Chester, New York, retroactively from December 31, 2019 until December 31, 2021. The original Agreement was executed on August 18, 2015 and is for a total amount not to exceed \$227,400.00. The Agreement was thereafter amended by Resolution approved on January 3, 2019, to extend the term retroactively from December 31, 2018 until December 31, 2019.

The engineering services included in the original Agreement are in progress. The County has been satisfied with the quality of services provided to date. The Consultant has spent a significant amount of time coordinating with the Department of Environmental Facilities and the Department of Information Technology for this project. It is anticipated that several remaining tasks including Electronic Operations & Maintenance Manual (EOM) updates and Computerized Maintenance Manual System (CMMS) updates will extend beyond the current Consultant Agreement completion date. Therefore, the professional services of the Consultant will be required beyond the original completion date in order to provide engineering services associated with this project. Attached is a Resolution requesting an extension of the Agreement retroactively from December 31, 2019 until December 31, 2021 with no increase in the not to exceed amount of \$227,400.00.

The objective of this term extension is in the County's best interest as it will provide for uninterrupted professional services pursuant to the Agreement for the Department project contained herein.

Except as specifically amended hereby, all other terms and conditions of the Agreement will remain the same.

The Department of Public Works and Transportation will track scheduling and accomplishments by the Consultant and perform on-site inspections to ensure the successful completion of this project. It is recognized and understood that the County shall evaluate the performance of this contract by the Consultant and shall use such evaluation in deciding to award future contracts to the Consultant.

I urge your favorable consideration of the annexed proposed Resolution.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Public Works and Transportation, be and is hereby authorized to amend Agreement No. 15-939 (the "Agreement") with ARCADIS of New York, Inc. (the "Consultant"), 44 South Broadway, 9th Floor, White Plains, New York 10601, for the provision of engineering services associated with the Asset Management Pilot Program, Port Chester Wastewater Treatment Plant, Port Chester, New York by extending the term retroactively from December 31, 2019 until December 31, 2021; and be it further

RESOLVED, that all other terms and conditions of the Agreement, including the not to exceed amount of \$227,400.00 shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee, is hereby authorized and empowered to execute any and all documents necessary and appropriate to effectuate the purposes hereof.

Original Agreement	\$	227,400.00	(Study Services)
First Amendment		0.00	(Term Extension to 12/31/2019)
This Amendment		<u>0.00</u>	(Term Extension to 12/31/2021)
TOTAL	\$	227,400.00	

Agreement No. 15-939

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	322	60	SW010-01-E	6120-03	BA #64-2014	N/A

Budget Funding Year(s): 2020 Start Date: 08/18/2015 End Date: 12/31/2021
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
\$ N/A Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____