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Commissioner  
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DORTHY DiPALO  
Deputy Commissioner

79803

TO: Board of Acquisition and Contract  
FROM: Reginald A. LaFayette and Douglas A. Colety  
Board of Election Commissioners  
DATE: September 30, 2020

Re: **Resolution authorizing the County of Westchester (“County”) to enter into an agreement to accept a grant from the Center for Tech and Civic Life in the sum of \$634,370.00 to fund election administration costs including, voter education, personal protective equipment, poll worker recruitment, hazard pay, training expenses, cleaning and rental expenses for early voting or Election Day for the term June 15, 2020 through December 31, 2020.**

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The County of Westchester, acting by and through its Board of Elections (“Department”), applied to the Center for Tech and Civic Life, a nonprofit organization which is tax-exempt under section 501(c)(3) of the Internal Revenue Code (“Center for Tech”), for grant funding to provide operations and planning for safe and secure election administration in the County in 2020 and was recently awarded a grant. Authority is hereby requested for your Honorable Board to authorize the County to enter into an agreement to accept the sum of \$634,370.00 (“Grant Funds”) from the Center for Tech for the term June 15, 2020 through December 31, 2020 to fund election administration costs including, voter education, personal protective equipment, poll worker recruitment, hazard pay, training expenses, cleaning and rental expenses for early voting or Election Day, temporary staffing, voting materials in languages other than English, and vote-by mail/ absentee voting equipment or supplies.

Because the acceptance of the Grant Funds is not a procurement, the terms of the Westchester County Procurement Policy do not apply.

The Grant will serve the public purpose of providing funds to enable the Board of Elections to provide safe and secure election administration for the 2020 election cycle. It will also provide needed resources to allow the Board of Elections to carry out its statutory duties in connection with upcoming General Election and to ensure that all eligible County residents have the opportunity to exercise their right to vote.

We certify that the department, a) has copies of, or access to all applicable laws, rules, regulations, grant applications, and grant agreements (including any master agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b), has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms and d) can and will comply with all of the Grant Terms.

Accordingly, authority is respectfully requested from your Honorable Board to authorize the County to accept the Grant Funds from the Center for Tech in the sum of \$634,370.00. A resolution is annexed hereto, which I recommend for your favorable consideration.

RAL/DAC/DI

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/15/2020 - LISA KRITA SECRETARY

# RESOLUTION

Upon a communication from the Commissioners of the Board of Elections, be it hereby

**RESOLVED**, that the County of Westchester (the “County”) is hereby authorized to enter into an agreement in order to accept a grant from the Center for Tech and Civic Life in the sum of \$634,370 (“Grant Funds”) for planning and operating safe and secure election administration in the County and to fund election administration costs including voter education, personal protective equipment, poll worker recruitment, hazard pay, training expenses, cleaning and rental expenses for early voting or Election Day, temporary staffing, voting materials in languages other than English, and vote-by mail/absentee voting equipment or supplies for the term June 15, 2020 through December 31, 2020; and be it further

**RESOLVED**, that the County Executive or his authorized designee is empowered to execute any and all documents necessary to effectuate the purposes hereof.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	14	1000	9734		\$634,370.00

**Budget Funding Year(s)** 2020      **Start Date:** June 15, 2020      **End Date:** December 31, 2020  
(must match resolution)

**Funding Source:**      **Tax Dollars** \_\_\_\_\_  
    **State Aid** \_\_\_\_\_  
    **Federal Aid** \_\_\_\_\_  
    **Other**   X   \_\_\_\_\_

\$634,370.00  
(must match resolution)